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Grafton County Report



FISCAL YEAR 1980

July 1, 1979 — June 30, 1980

**ANNUAL REPORT OF THE COMMISSIONERS
OF**

Grafton

County

**Together with the Reports of the
Treasurer, Auditors, Administrator-Superintendent,
Clerk of Court, Attorney, Sheriff,
Chaplain, Physician, and
Extension Service
For the Year Ending June 30, 1980**

(July 1, 1979 — June 30, 1980)




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MAP OF GRAFTON COUNTY, N.H. SHOWING

TOWNS -----

REPRESENTATIVE DISTRICTS ——— ①

COUNTY COMMISSIONER DISTRICTS

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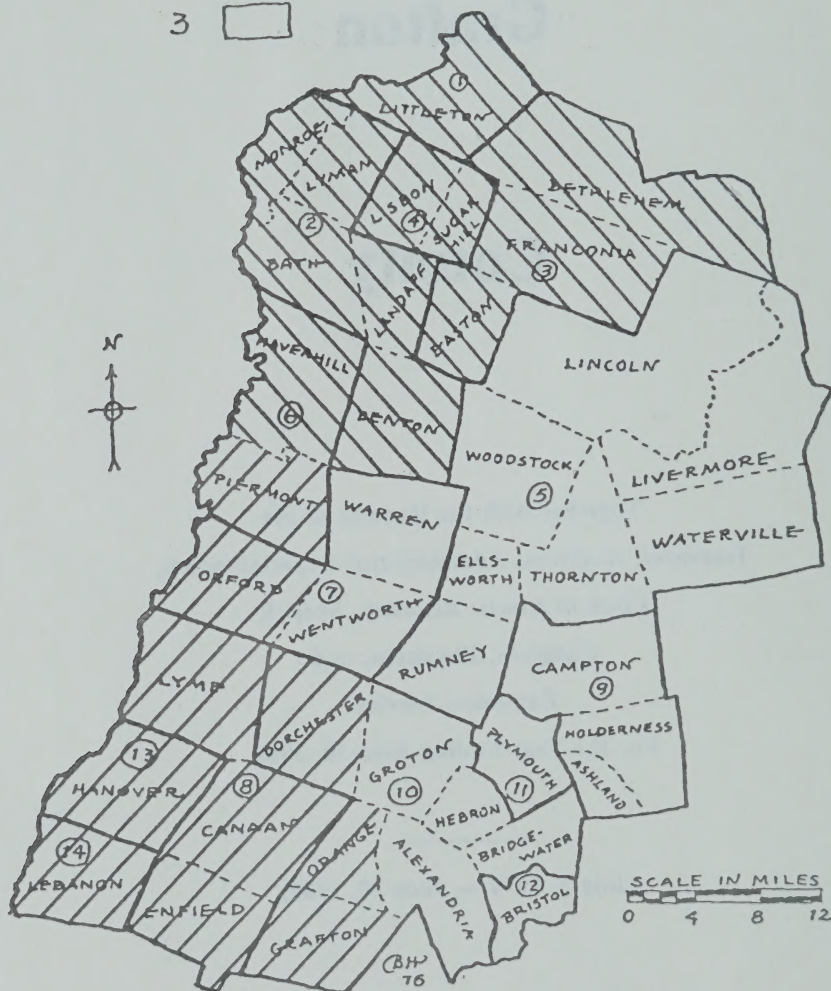


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GRAFTON COUNTY OFFICERS — FY 1980**COMMISSIONERS**

Arthur E. Snell, Landaff
Dorothy Campion, Hanover
Richard L. Bradley, Woodstock

TREASURER

A.F. Stiegler, III, Woodsville

EXECUTIVE DIRECTOR/WELFARE COORDINATOR

Evelyn I. Smith, Woodsville

COUNTY ATTORNEY

John B. Eames, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Michael L. Slive, Hanover (July 1 — Nov. 11, 1979)
Paul Gruber, Bethlehem (Nov. 12, 1979 — June 30, 1980)

JUDGE OF PROBATE

Robert A. Jones, Lebanon

REGISTER OF PROBATE

Barbara J. Fortier, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Rev. Huntley Halvorsen, Woodsville
Rev. Edwin Milne, Woodsville
Rev. Ervin Lamphere, North Haverhill

PHYSICIANS

Harry Rowe, Wells River
Elisabeth Berry, Wells River

AUDITORS

John E. Rich & Co., Concord

GRAFTON COUNTY DELEGATION

- Dist. No. 1 Ira E. Allen, Littleton
Rita C. McAvoy, Littleton
Kathleen W. Ward, Littleton
- Dist. No. 2 George H. Cate, Landaff
- Dist. No. 3 Anthony Pepitone, Bethlehem
- Dist. No. 4 Fred W. Snell, Lisbon
- Dist. No. 5 W. Murray Clark, Lincoln
Betty Jo Taffe, Rumney
- Dist. No. 6 Paul I. LaMott, Haverhill
Ezra B. Mann, II, Haverhill
- Dist. No. 7 Glyneta B. Thomson, Orford
- Dist. No. 8 C. Dana Christy, Canaan
E. John Lownes, III, Lyme
Andrew H. Ware, Canaan
- Dist. No. 9 Harold V. Buckman, Ashland
Giles Low, II, Campton
- Dist. No. 10 Francis C. Seely, Bridgewater
- Dist. No. 11 Robert W. Dearborn, Plymouth
Neil F. McIver, Plymouth
- Dist. No. 12 Bruce C. Rounds, Bristol
- Dist. No. 13 Hanover
Mary P. Chambers, Hanover
Marion L. Copenhaver, Hanover
Elizabeth L. Crory, Hanover
Michael B. King, Hanover
- Dist. No. 14 (Wards 1, 2, & 3) Lebanon
Frederick C. Aldrich, Lebanon
Carl P. Foster, Lebanon
James L. Logan, Lebanon
Lorine M. Walter, Lebanon
Roger S. Wood, Lebanon

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: July 12, 1979

Place: Room 105A, State House, Concord

Time: 9:30 A.M.

Present: Executive Committee Reps. LaMott, Taffe, McAvoy, Logan, Christy, Low; Delegation Rep. Ware; Governor's Commission for the Handicapped Rep. Bill Boucher, Michael Jenkins, Michael Ingram; DRED Judy Cummings.

The Executive Committee met with members of the Governor's Commission for the Handicapped to discuss to what extent the proposed kitchen renovations at the Grafton County Nursing Home would require bringing the entire nursing home into compliance with the state's barrier-free architectural code.

1) Existing buildings must comply with the code when the cost of renovations (actual construction dollars not including financing costs, equipment and architect's fees) equals 25% of the value of the present building.

2) The Architectural Barriers Sub-Committee of the Governor's Commission for the Handicapped requires a reliable *opinion of value* for the present building before considering the effect of proposed renovations on compliance:

- replacement cost in today's dollars with depreciation deducted (replacement value is not equal to reconstruction costs),
- fair market value determined by an appraisal plus work sheets showing how the figure was derived,
- land value shouldn't enter into appraisal.

Note: Commission members recommended that the jail be considered a separate facility from the nursing home for assessment and compliance purposes.

3) The Commission seeks reasonable compliance with the code and can grant waivers for specific areas of non-compliance if it is in the public interest to do so.

The group discussed specific features of the nursing home in regard to compliance with the code:

- 1) Linoleum floors could meet non-skid requirements by use of a non-slip wax.
- 2) Elevators are probably in compliance.
- 3) Regarding toilet facilities, there should be one accessible fixture per required bathroom; excess bathrooms need not comply. There should be one public bathroom per floor.

Note: The Commission would consider the nursing home more like a residence than a public area, since help is available to the residents and only certain facilities are public.

4) Doors must be 32" wide and rooms must include 5' turn around clearance for wheelchairs.

5) The Commission recognizes that part of the building has existed since the 1930's and could grant waivers in the old section until renovations occur there.

The group discussed what kind of renovation projects could force compliance.

1) The code can't be circumvented by breaking renovation into separate projects each costing less than 25% of the value of the building.

2) Renovation to meet federal or state requirements such as the installation of a sprinkler system would not affect compliance with the code.

3) Roof repairs might be considered renovation for the purpose of compliance. The Executive Committee should

1) seek an appraisal of the nursing home to determine if the proposed \$250,000 renovations exceed 25% of the home's value, and

2) review the present building to determine all areas of non-compliance.

The meeting adjourned at 12:15 P.M.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: July 16, 1979

Place: Grafton County Court House, North Haverhill

Time: 9:30 A.M.

Present: Executive Committee Reps. LaMott, Copenhagen, Taffe, Low, Christy, Logan, Fred Snell, McAvoy; Delegation Rep. Ware; Commissioners Bradley and Arthur Snell; Treasurer A.F. Stiegler, III; Executive Director Evelyn Smith.

Ray Brewster from Headrest addressed the Executive Committee regarding Headrest's request for \$7,000 in county funds. The N.H. Division of Welfare may eliminate funds for information and referral services, which would threaten the continuation of Headrest. Complete county coverage is provided jointly by Headrest (southwestern Grafton County), D.I.A.L. (northern Grafton County) and the Lakes Region Twin Rivers Human Services Coordinating Council (southeastern Grafton County).

Headrest has four full-time and two half-time employees (paid \$7,280 and \$3,640 per year at the rate of \$3.50 per hour), plus two CETA workers and numerous volunteers. Headrest provides information and referral services 24 hours a day, 7 days a week. If funding is inadequate, the first cut-back would be in the provision of 24 hour a day services. This would prevent Headrest from being accessible to most working people. (See attached sheet.)

County Treasurer Frank Stiegler reported on payroll processing by banks, and why the Lafayette National Bank cannot handle the county payroll free of charge. Mr. Stiegler feels the present system contracted to outside agent does not give the county enough information, is inefficient, and charges too much for each change in status. He recommends an in-house computerized payroll system tailored to county government rather than the present system of contracting for the service. Evelyn Smith concurs that an in-house system would be more feasible and save in the long run. An in-house system might cost \$15,000 initially compared to \$5,000-7,000 in present yearly costs, but would save employee time.

County Attorney John B. Eames has requested discontinuing the use of the PROMIS System in the county attorney's office. Rep. LaMott spoke in opposition to transferring the computer system to the Grafton County Superior Court office. Snell moved that the Executive Committee approve the discontinuation of the PROMIS System in the county attorney's office, not to be transferred to another department. Seconded by Low. Motion passed with Copenhagen voting in opposition.

Evelyn Smith pointed out that the statutes now authorize the delegation to set medical referee fees. Chairman LaMott appointed Reps. Low and McAvoy to look into the setting of medical referee fees and report to the Executive Committee at its next meeting.

The Executive Committee discussed county social service funding:

1) Taffe moved that the Executive Committee adopt the recommendation of the County Commissioners to fund White Mountain Mental Health in the amount of \$14,532, to fund West Central N.H. Community Mental Health Services in the amount of \$20,006, and to fund Lakes Region Mental Health in the amount of \$10,880. Seconded by Christy. Motion passed without dissent.

2) Copenhagen moved that a line item be established in the sum of \$5,000 for the nursing home and \$5,000 for the jail to provide mental health consultant services. Seconded by Snell. Motion passed without dissent.

3) Snell moved that the Executive Committee approve funding the Newfound Area Nursing Association request for \$3,800. Seconded by Taffe. Motion passed.

4) Snell moved that North Country Home Health receive \$7,500. McAvoy seconded. Motion passed.

5) Taffe moved that Pemi-Baker Home Health Agency receive \$10,057. Seconded by Low. Motion passed.

6) Snell moved that the Lebanon Area Health Council receive \$11,000. Seconded by McAvoy and Low. Copenhagen moved that the amount be amended to \$12,500. Seconded by Logan. Amendment passed 4-3. Motion as amended passed. (Christy, Logan, Taffe, Copenhagen voting yes, Low, McAvoy and Snell voting no.)

7) Snell moved that Upper Valley Training Center receive \$5,000, the Development Center of the Upper Valley receive \$4,000, and TEMPO Workshop receive \$5,000. (The Pemigewasset Development Center did not request funds.) Seconded by McAvoy. Motion passed.

8) RSVP requested no funds. Motion to accept Commissioner's recommendation not to fund. Motion passed.

9) Christy moved that the Upper Valley Youth Services receive \$5,000. Seconded by Taffe. Motion passed.

10) Snell moved that the Upper Valley Senior Citizens Council receive \$46,000. Seconded by Copenhagen. Motion passed unanimously.

11) Snell moved that Ammonoosuc Family Planning receive \$2,500. Seconded by McAvoy. Copenhagen moved that the motion be amended to \$4,000. Taffe seconded. Amendment failed. LaMott moved that the motion be amended to \$3,900. Seconded by Logan. Amendment failed. (Logan, Taffe, LaMott voting yes. Low, Christy, Snell, & McAvoy voting no. Copenhagen recorded in favor.) Motion passed unanimously.

12) Snell moved that the Grafton County Human Services Council receive no county funds. Seconded by Low. Motion passed. (Copenhagen voting in opposition.)

13) McAvoy moved that LISTEN receive no county funds. Seconded by Low. (See attached letter regarding non-political nature of LISTEN'S activities.) Motion passed. (Copenhagen in opposition.)

14) Snell moved that the Grafton County Conservation District receive no county funds. Seconded by McAvoy. Motion failed 2-5. Snell moved that the Grafton County Conservation District receive \$4,933. Seconded by Copenhagen. Motion passed.

15) Copenhagen moved that North Country Child Abuse receive \$12,545. Seconded by Taffe. Christy moved that the motion be amended to \$8,000. Seconded by Snell. Amendment passed. Motion as amended passed unanimously.

16) Snell moved that Headrest receive no county funds. Seconded by McAvoy. Motion passed. (Copenhagen voting in opposition.)

17) Snell moved that the Opportunity Center receive no county funds. Seconded by McAvoy. Motion passed. (Copenhagen in opposition.)

Motion to confirm telephone poll for approval to purchase court house maintenance tractor immediately.

No date set for full delegation meeting.

Next Executive Committee meeting is scheduled for July 23, 1979.

Meeting adjourned at 12:32 P.M.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: July 23, 1979

Place: Grafton County Court House, North Haverhill

Time: 9:30 A.M.

Present: Executive Committee Reps. LaMott, Copenhagen, Taffe, Low, Logan, Fred Snell, McAvoy; Delegation Rep. Ware; Commissioners Bradley, Campion, and Snell; Treasurer A.F. Stiegler, III; Executive Director Evelyn Smith.

Grafton County Treasurer Frank Stiegler recommended that the Executive Committee direct a sub-committee on the County Commissioners to investigate having the County set up its own payroll system rather than continuing to contract for the service.

Mr. Stiegler also recommended that the County bond the State's share of the sewage project (\$106,000). Snell moved that the County finance the State's share of the sewage

system through bond issue in conformity with State requirements and pay cash for the County share. Seconded by McAvoy. Motion passed unanimously.

Snell moved that the County Commissioners be authorized to borrow \$400,000 in anticipation of taxes. Seconded by Copenhaver. Motion passed unanimously.

Copenhaver moved that \$500 be allocated to account 5100.29 for policy review. Seconded by Snell. Motion passed unanimously.

Snell moved that account 4190.58 Public Welfare: Board & Care of Children be increased to \$60,000 to meet increased State rates. Seconded by McAvoy. Motion passed unanimously.

Copenhaver moved that \$250 be added to account 9200.00 for an energy audit of County facilities by the Governor's Energy Commission. Seconded by Snell. Motion passed unanimously.

Snell moved to increase account 4100.29 to \$10,000 to pay increased auditing costs, with the provision that the additional \$1,000 not be spent unless the Executive Committee receives a satisfactory explanation of the Department of Revenue Administration's requirements necessitating the increase in auditing costs. Seconded by McAvoy. Motion passed unanimously.

Copenhaver moved that \$5,000 be appropriated under account 4130.48 to comply with RSA 464-A: 42 (HB 714 as passed by the 1979 Legislative Session) regarding guardianship procedures. Seconded by Logan. Motion passed unanimously.

The Executive Committee adopted the following provisions regarding employee wages:

Copenhaver moved that County employees, excluding elected officials, receive an 8% across the board pay raise. Seconded by Taffe. LaMott moved that the percentage be amended to 6.5%, the same percentage as the State employees' raise. Seconded by Low. Amendment passed 5-2. (LaMott, Taffe, Low, Logan, Copenhaver in chair voting yes; Snell and McAvoy voting no.) Motion as amended passed unanimously. (Rounds & Christy absent.)

LaMott moved acceptance of the following Commissioners' recommendations:

- 1) Plan E Blue Cross-Blue Shield, at County expense after 3 months;
- 2) 5¢ annual increment after five years;
- 3) 15¢ shift differential for 4-12 and 12-8 shifts;
- 4) 18¢ per mile paid for travel;
- 5) Payment of County mandated dues.

Seconded by Snell. Motion passed unanimously. (Rounds & Christy absent.)

LaMott moved that Grafton County become a self-insurer for unemployment compensation purposes. Seconded by Snell. Motion passed unanimously. (Rounds & Christy absent.)

LaMott moved that a total of \$50,000 be appropriated to implement the previous motion regarding unemployment compensation. Seconded by McAvoy. Motion passed unanimously.

Snell moved to decrease the Sheriff's Department telephone account 4140.68 to \$8,800. Seconded by McAvoy. Motion passed unanimously.

Snell moved to decrease the Sheriff's Department gas and oil account 4140.72 to \$10,000. Seconded by McAvoy. Motion passed unanimously.

Copenhaver moved that the County Commissioners consider efficient gasoline mileage when purchasing the cruisers authorized in the budget. Seconded by Taffe. Motion passed unanimously.

Snell moved that the Executive Committee accept the Commissioners' recommendation of \$14,390 in account 4140.97 for the purchase of new equipment. Seconded by Copenhaver. Motion passed unanimously.

The Executive Committee met with Norm Demers, Court House Maintenance Supervisor, to discuss problems with the air cooling system. Copenhaver moved that \$6,350 be added to the Court House maintenance budget 4160.97 for the air cooling system and a rug rinsing machine. Seconded by Snell. Motion passed unanimously.

LaMott moved that further consideration of the kitchen renovations be postponed until more information is available. Seconded by Low. Motion passed unanimously.

Snell moved to pay the architect \$2,888.71 for his work on kitchen renovation plans. Seconded by LaMott. Motion passed unanimously.

Taffe moved that the Executive Committee set August 20, 1979 as the date of the County Delegation meeting, provided the amount of the county surplus is known by that date. Seconded by Snell. Motion passed unanimously.

Snell moved that the meeting adjourn at 2:10 P.M. Seconded by Taffe. Motion passed unanimously.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY FULL DELEGATION MEETING

DATE: Monday, August 20, 1979

PLACE: Probate Court Room, Grafton County Court House, North Haverhill

TIME: 9:30 a.m.

Meeting called to act on FY 1980 budget recommendations.

Present: Ira Allen, Rita McAvoy, George Cate, Anthony Pepitone, Fred Snell, Betty Jo Taffe, Ezra Mann, Glyneta Thomson, C. Dana Christy, E. John Lownes, Harold Buckman, Giles Low, Robert Dearborn, Neil McIver, Bruce Rounds, Marion Copenhaver, Elizabeth Crory, Michael King, Frederick Aldrich, Carl Foster, James Logan, Roger Wood, Andrew Ware, Mary Chambers.

Absent: Kathleen Ward (death in family), Paul LaMott (urgent business), W. Murray Clark, Francis Seely, Lorine Walter.

Others Present: Commissioners Bradley, Campion, and Arthur Snell, Executive Director Evelyn Smith.

Acting Chairman, Rep. Copenhaver, called the Delegation to order at 9:40 a.m.

Rep. Taffe, Clerk, called the roll. 22 of 29 delegation members were present when meeting began; 2 members joined meeting later.

Rep. Snell moved that the Delegation raise and appropriate \$72,450 for 4100 Administration. Seconded by Rep. Allen. Passed unanimously.

Rep. Snell moved that the Delegation raise and appropriate \$1,968 for 4101 Treasurer. Seconded by Rep. Buckman. Passed unanimously.

Rep. Snell moved that the Delegation raise the sum of \$4,000 for 9370 County Delegation. Seconded by Rounds. Passed unanimously.

Rep. McAvoy moved that the Delegation raise \$39,387 for 4110 County Attorney. Seconded by Rep. Snell. Passed unanimously.

Rep. Low reported on medical referees' fees for the County Executive Committee. Rep. Low moved that the Delegation adopt an autopsy fee not to exceed \$250. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Snell moved that the Delegation set the following figures for medical referees' fees:

View	\$30.00
View/A	50.00
Inquest	30.00
Mileage	.18 per mile

Seconded by Rep. Low. Passed unanimously.

Rep. Snell moved that the Delegation raise \$9,000 for 4150 Medical Referee. Seconded by Rep. Rounds. Passed unanimously.

Rep. Buckman moved that the Delegation raise \$104,817 for 4120 Register of Deeds. Seconded by Rep. Pepitone. Passed unanimously.

Rep. Snell moved that the Delegation raise \$44,907 for 4130 Register of Probate. Seconded by Rep. Buckman. Passed unanimously.

Rep. Pepitone moved that the Delegation raise \$249,638 for 4140 Sheriff's Department. Seconded by Rep. Allen. Passed unanimously.

Rep. Dearborn moved that the Delegation raise \$116,430 for 4160 Court House Maintenance. Seconded by Rep. Thomson. Passed unanimously.

Rep. Snell moved that the Delegation raise \$2,500 for 4170 Apartment Maintenance. Seconded by Rep. Rounds. Passed unanimously.

Rep. Snell moved that the Delegation raise \$160,062 for 4180 Superior Court. Seconded by Rep. Buckman. Motion passed; Rounds in opposition.

Rep. King moved that the Delegation raise \$695,980 for 4190 Public Welfare. Seconded by Rep. Snell. Motion passed; Low, Lownes, and Thomson in opposition.

Rep. Buckman moved that the Delegation raise \$92,155 for 8360 Extension Service. Seconded by Rep. Allen. Passed unanimously.

Rep. Rounds moved that the Delegation reconsider its vote. Seconded by Snell. Passed unanimously.

Rep. Snell moved that the Delegation add \$4,933 for the Grafton County Conservation District to 8360.98 Extension Service. Seconded by Rep. Allen. Passed unanimously.

The Delegation passed a resolution commending Jim Page of the Grafton County Conservation District on receiving a conservation award on the national level.

Rep. Rounds moved that \$4,933 for the Grafton County Conservation District be removed from Social Services. Seconded by Rep. Pepitone. Passed unanimously.

Rep. Rounds moved that the Delegation raise \$154,775 for 9610 Social Services. Seconded by Rep. Allen. Rep. Crory moved to amend motion to add \$7,000 for Headrest, for a total of \$161,775 for Social Services. Seconded by Rep. King. Roll call vote on amendment: Allen-no, McAvoy-no, Cate-no, Pepitone-no, Snell-no, Taffe-no, Mann-yes, Thomson-no, Christy-no, Lownes-no, Ware-no, Buckman-no, Low-no, Dearborn-no, McIver-no, Rounds-no, Copenhaver (in chair) - yes, Crory-yes, King-yes, Aldrich-no, Foster-yes, Wood-no, Logan-no. 5 Yes - 18 No. Admentment failed. Roll call vote on motion: Allen-yes, McAvoy-yes, Cate-yes, Pepitone-yes, Snell-yes, Taffe-yes, Mann-yes, Thomson-yes, Christy-yes, Lownes-no, Ware-yes, Buckman-yes, Low-yes, Dearborn-yes, McIver-yes, Rounds-yes, Copenhaver (in chair) - yes, Crory-yes, King-yes, Aldrich-yes, Foster-yes, Wood-yes, Logan-yes. Motion passed - 22 Yes, 1 No.

Rep. Snell moved that the Delegation raise \$6,000 for 9100.92 Tax Anticipation, \$60,800 for 9120.92 Bonded Debt (interest), and \$100,000 for 9170.90 for Bonded Debt (principal). Seconded by Rep. Buckman. Passed unanimously.

Rep. Snell moved that the Delegation raise \$140,000 for State and County share of 9200.00 Sewage System. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Snell moved that the Delegation raise \$3,000 for 9200.00 Seal Parking Lot, and \$30,000 for 9200.00 Upgrade Bookkeeping System. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Snell moved that the Delegation pass over the \$250,000 for kitchen renovations for the nursing home but raise and appropriate \$2,889 for architect's fees to Banwell, White & Arnold. Seconded by Rep. Rounds. Passed with one opposing vote.

Rep. Snell moved that the Delegation raise \$250 for 9200.00 Energy Audit. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Rounds moved that the Delegation raise \$6,000 for 9500 Professional Liability Insurance, \$5,000 for 9700 Salary Adjustment Fund, \$4,000 for 9900 Grant Accounts, and \$50,000 for Unemployment Insurance (\$65,000 total). Seconded by Rep. Snell. Passed unanimously.

Rep. Mann moved that county raises be 10% for all employees. Seconded by Rep. Crory. Roll call vote on motion: Allen-no, McAvoy-no, Cate-no, Pepitone-no, Snell-no, Taffe-no, Mann-yes, Thomson-no, Christy-no, Lownes-no, Ware-no, Buckman-no, Low-no, Dearborn-no, McIver-no, Rounds-no, Copenhaver (in chair) - yes, Crory-yes, King-yes, Aldrich-no, Foster-yes, Logan-no, Wood-no. 5 Yes, 18 No. Motion failed. Rep. Crory moved that county raises, excepting elected officials, be 8%, the motion to include amending all previously voted accounts. Seconded by Rep. Mann. Roll call vote on motion: Allen-no, McAvoy-no, Cate-no, Pepitone-no, Snell-no, Taffe-no, Mann-yes, Thomson-no, Christy-no, Lownes-no, Ware-no, Buckman-no, Low-no, Dearborn-no, McIver-no, Rounds-no, Copenhaver (in chair) - yes, Crory-yes, King-yes, Aldrich-no, Foster-yes, Logan-no, Wood-no. 5 Yes, 18 No. Motion failed. Rep. King moved that county raises, excepting elected officials, be 6.8%, the motion to include amending all previously voted accounts. Seconded by Rep. Low. Roll call vote on motion: Allen-no, McAvoy-no, Cate-no, Pepitone-no, Snell-no, Taffe-yes, Mann-yes, Thomson-no, Christy-no, Lownes-no, Ware-no,

Buckman-no, Low-yes, Dearborn-no, McIver-no, Rounds-no, Copenhaver (in chair) - yes, Crory-yes, King-yes, Aldrich-no, Foster-yes, Logan-no, Wood-no. 7 Yes, 16 No. Motion failed.

Rep. Dearborn moved that the Delegation accept the recommendations of the Executive Committee regarding salary negotiations as follows:

1. 6.5% raise for all employees, effective 7/02/79.
2. Plan E Blue Cross-Blue Shield at county expense after 3 months.
3. 5¢ annual increment after 5 years, effective 7/02/79.
4. 15¢ shift differential 4-12 & 12-8 for all departments, effective 7/02/79.
5. Credit Union through payroll at no cost to County.
6. 18¢ per mile to and from workshops and meetings (no travel time), effective 9/01/79.
7. County payment of mandated membership dues.

Seconded by Rep. Snell. Motion passed. Crory in opposition.

Rep. Buckman moved that the Delegation raise \$377,328 for 5100 Nursing Home Administration. Seconded by Rep. Aldrich. Passed unanimously.

Rep. Snell moved that the Delegation raise \$290,250 for 5130 Nursing Home Dietary. Seconded by Rep. Aldrich. Passed unanimously.

Rep. Aldrich moved that the Delegation raise \$774,314 for 5140 Nursing Service, and \$144,144 — 5150 Nursing Home Plant. Seconded by Rep. Thomson. Passed unanimously.

Rep. Snell moved that the Delegation raise \$59,400 for 5160 Nursing Home Laundry, \$138,600 for 5170 Nursing Home Housekeeping, \$14,800 for 5180 Nursing Home Physicians and Pharmacy, and \$24,398 for 5190 Nursing Home Special Services. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Aldrich moved that the Delegation raise \$266,993 for 6100 Jail Expenditures. Seconded by Rep. Buckman. Passed unanimously.

Rep. Snell moved that the Delegation raise \$193,549 for 7100 Farm Expenditures. Seconded by Rep. McAvoy. Passed unanimously.

Rep. Taffe moved that the Delegation appropriate the following Revenue Sharing Funds:

Social Services 9610	\$154,775
Grafton County Conservation Dist. 8360.98	4,933
Upgrade Bookkeeping System 9200	30,00
(Capital outlay)	
Total	<hr/> \$189,708

Seconded by Rep. Pepitone. Passed unanimously.

Rep. Taffe moved that the Delegation appropriate \$4,444,717 for the total budget for FY 1980, of which \$1,472,885 is to be raised by taxes. Seconded by Rep. Snell. Roll call vote on motion: Allen-yes, McAvoy-yes, Cate-yes, Pepitone-yes, Snell-yes, Taffe-yes, Mann-yes, Thomson-yes, Christy-yes, Lownes-yes, Ware-yes, Buckman-yes, Low-yes, Dearborn-yes, McIver-yes, Rounds-yes, Chambers-yes, Copenhaver (in chair) - yes, Crory - excused, King-yes, Aldrich-yes, Foster-yes, Logan-yes, Wood-yes. Passed unanimously.

Rep. Snell moved that the County Commissioners be authorized to borrow up to \$400,000 in anticipation of taxes. Seconded by Rep. Buckman. Passed unanimously.

Rep. Mann moved that the Executive Committee be directed to study longevity pay and make adjustments if necessary. Seconded by Rep. King. Motion passed unanimously.

Rep. Snell moved that the Delegation commend the county employees, the Commissioners and the Executive Committee for their work this past year and that the Delegation adjourn at 12:50 p.m. Seconded by Rep. Low. Passed unanimously.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: December 10, 1979

Place: Grafton County Court House, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhagen, Taffe, Low, Christy, Logan, Fred Snell; Commissioners Bradley, Campion and Arthur Snell; Executive Director Evelyn Smith; Treasurer A.F. Stiegler, III. Absent: Rounds, McAvoy.

Chairman LaMott called the meeting to order at 9:45 a.m.

The Executive Committee reviewed the quarterly financial statement as of September 30, 1979 and made the following observations:

1. Exhibit B, Page 3 — Revenue for the first quarter is below the amount anticipated in the budget. Mrs. Smith said she expected that revenues would reach budgeted levels by the end of the year.
2. Sheriff's Department, Page 7 — The account for cruiser gas and oil is running almost 60% over the budgeted amount. The Sheriff had requested more funds for gas and oil than the Delegation appropriated.
3. Exhibit C, Page 4 — Public Welfare expenditures are under the budgeted figure. Rep. Copenhagen warned that town welfare expenditures are up over last year, which may require a sizeable increase in the county public welfare budget next year.
4. Exhibit C, Page 4 - Work on the Sewer System Project, Phase III, is expected to begin as soon as weather permits next spring.
5. Supplementary Data on County Nursing Home, Page 18 — Rep. Low gave the Executive Committee and Commissioners fiscal information on the Glenclyff Home for the Elderly, an Intermediate care facility operated by the State.
6. Social Services, Page 10 — The Commissioners are inviting representatives of county funded social service agencies to meet with the Commissioners to discuss their activities. Rep. Taffe reported on the expansion of the Lakes Region Mental Health Center's services in the Plymouth and Bristol areas.

Commissioner Bradley reported that rental arrangements for private use of the county water line have been taken care of. (The County receives 25% of the rent for such use.)

Mr. Bradley also reported that the Woodsville Water & Light Company asked the Commissioners to investigate a water hammer problem on the water line south of the county line. An engineer's report on the problem estimates it will cost \$18,000 to correct the water hammer situation. Since the County is a customer of Woodsville Water & Light and is not affected by the water hammer problem, Rep. Snell moved that the Commissioners carry a message from the Executive Committee that the water hammer problem is the Woodsville Water & Light Company's responsibility, not the County's. Seconded by Reps. Low and Copenhagen. The motion passed unanimously.

Rep. LaMott reported on emergency repairs to a steam line at the Nursing Home. Total cost is approximately \$4,284.68.

Commissioner Campion, speaking for the Commissioners, urged the Executive Committee to respond to the need to reactivate the kitchen renovation project. Rep. LaMott appointed the following committee to make recommendations regarding kitchen renovations in the Nursing Home: Reps. Christy, Copenhagen, Low, McAvoy, and Snell, chaired by Rep. LaMott.

Mrs. Smith and the Commissioners reported on measures taken to conserve energy in the County Court House.

Commissioner Campion reported that Nursing Home personnel have been considering unionization. The Commissioners have sought advice on dealing with unions and hope to upgrade their communications with Nursing Home personnel in order to avoid unionization. Mrs. Campion asked the Executive Committee and County Delegation to support improved communication with the Nursing Home personnel.

Dot Moulton phoned the Commissioners to ask that all communications about personnel matters be directed to the Employee Council.

The meeting adjourned at 12:10 p.m.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: February 11, 1980

Place: Grafton County Courthouse, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhaver, Low, Christy, Logan, Fred Snell, Rounds, McAvoy; Commissioners Bradley, Campion and Arthur Snell; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III.

Chairman LaMott called the meeting to order at 9:45 a.m. Meeting called to consider the following agenda:

1. Review 6 month financial statement.
2. Review status of sewage system project. Amend motion of 01/22/79.
3. Discuss welfare funding problems.
4. Hear recommendations of Nursing Home Kitchen Renovation Committee.
5. Other business as may be necessary.

The Executive Committee reviewed the quarterly financial statement as of December 31, 1979, noting that on Exhibit A, Page 2, the balance as of 12/31 is \$862,679, and on Exhibit B, Page 3, the revenue is up as of 12/31 mostly due to revenues received ahead, i.e., federal in lieu of taxes and taxes received from towns. Register of Deeds revenue is up, while Nursing Home revenues are down (see A/P).

Administration, Page 5 — 4100.29 Contracted Services (Accountant) is running too high and maybe should check into reasons for overrun and late statements, and possibly put contract out to bid. The Executive Committee also noted that 4100.71 Travel & Expense - Other is too high due to union meeting costs being charged to that account.

There was discussion on procedures of line item when one line within a department may be overrun while total department amount would remain within appropriation.

Rep. Snell moved to establish line item 4100.23 Consultant Services and transfer \$867 from line item 4100.71 into 4100.23 as an over expenditure without appropriation. Seconded by Copenhaver. Chair to Copenhaver. LaMott explained reason for consultant line vs expense account line. Snell moved to limit debate. Logan seconded. Motion passed. Vote on motion unanimous.

LaMott moved to suspend further effort on financial statement and take up agenda item #3 — the Commissioners letter of January 28, 1980 regarding welfare funding problems. Snell seconded. The Executive Committee feels it is time to stop picking up the State's obligations when State funds run out. It was agreed that the Commissioners are between one law not to exceed appropriations and another law to honor court orders. Discussion.

Rounds moved that the Executive Committee instruct the Commissioners not to pay excess funds as directed by the court system and/or the State welfare department. By statute, the Commissioners cannot exceed appropriations. Also, the chairman of the Executive Committee is further instructed to consult with the County Attorney to see what legal recourse we have. Seconded by Snell. Motion passed unanimously.

Chair Copenhaver recognized Rep. LaMott to address issue of industry in the Haverhill area and a letter from the Grafton County Conservation District seeming to discourage new industry. Complaints have been received from citizens as to why the County funds an agency engaged in "politicking."

Chair to LaMott to recognize Rep. Copenhaver who expressed concern over the Executive Committee's interference; that the Conservation District has the right to

take action they feel appropriate. Discussion, noting the real question is an opinion of an individual on agency stationery vs opinion of a government funded agency on agency stationery. Chair to Copenhaver. Discussion. Considered responding to the Conservation District expressing dismay at their becoming involved between an individual and a private sale. Chair returned to LaMott. Continued discussion. Noted that the County should not become involved in this issue any more than the Conservation District should have; however, a hard look should be given to future funding requests. Unanimously agreed to limit discussion.

Rep. Snell moved to amend motion of 1/22/79 as reads ... "That Grafton County appropriate and pay cash for its share of the county sewer construction project in the amount of \$26,000, and bond the State share of \$114,000 ..." to read: "That Grafton County appropriate county share of \$30,000, and State share of \$110,000 (total \$140,000) for the county sewer construction project." Seconded by McAvoy. Roll call vote: Yes — Low, Logan, Rounds, Snell, McAvoy, Copenhaver, Christy. Vote unanimous with chair voting yes.

The kitchen renovation committee reported no action to date as they have not made contact with state welfare representatives necessary for conscientious recommendations.

Read a letter from Rep. Taffe stating she will be in town between the 1st and 14th of March; thus, will schedule next meeting for 9:30 a.m., Monday, March 10, 1980. Agenda will include hearing recommendations of the kitchen renovation committee and a report from the County Attorney regarding welfare funding problems.

Commissioner Campion was recognized to speak on energy conservation and high fuel costs. She noted that there is a building at Dartmouth College very much like the County Courthouse — same age, similar structure, etc. A committee was appointed to make modifications to make the building more energy efficient; one member is a retired person doing consultant work. The Executive Committee authorized Commissioner Campion to look into getting services of same person.

Further review of financial statements noted the following:

1. Courthouse Maintenance, Page 8 — 4160.65 and 4160.61 Fuel and Electricity look as if they will overrun. Will watch carefully.
2. Register of Deeds, Page 6 — 4120.35 Printing, Binding and Books — have exceeded total budget for the year, due to one charge at \$1900 for continuous run file cards for computer. Rep. Snell moved to transfer \$50 from 4120.89 Indexing appropriation into 4120.35 Printing, Binding and Books. Seconded by Rep. Rounds. Motion passed unanimously.
3. Register of Probate, Page 6 — 4130.49 Court Expense re Appeals — Rep. Rounds moved to transfer \$2,218 from 4130.48 Guardianship Law appropriation to 4130.49 Court Expense re Appeals. Seconded by Rep. McAvoy. Motion passed unanimously.
4. Sheriff's Department, Page 7 — Noted telephone expense down and doing well in keeping within budget. Gas is somewhat over but understandable with rapidly increasing prices. Workmen's Compensation is prepaid. Questioned paying in advance, feeling the County should not pay a year ahead, but purchase on three or six months basis.
5. Public Welfare, Page 9 — 4190.55 and 4190.56 — OAA — Executive Committee asked for explanation: Apparently due to computer tie-up, the billings are coming through six months late from the State — too late to breakdown for statements.
6. Capital Outlay, Page 11 — 9200 Bookkeeping System — Rep. Rounds moved to transfer \$132 from 4160.97 appropriation Courthouse Maintenance New Equipment into 9200 Capital Outlay Upgrade Bookkeeping System. Seconded by Rep. Snell. Motion passed unanimously.
7. Nursing Home Administrative, Page 12 — Rounds moved to transfer \$71 from 5100.17 Education and Conference appropriation to 5100.37 Dues, Licenses & Subscriptions and to transfer \$75 from 5100.17 Education and Conference to 5100.35 Printing, Binding & Books appropriation. Seconded by Rep. Snell. Motion passed unanimously. Rounds moved to transfer \$268 from 5140.29 M. H. Consulting Services appropriation to 5100.67 Advertising & Public Relations. Seconded by Rep. Snell. Motion passed unanimously.

8. Nursing Home Dietary, Page 13 — Rep. Rounds moved to transfer \$1,156 from 5140.97 Nursing Services New Equipment appropriation to 5130.97 Dietary New Equipment. Seconded by Rep. McAvoy. Motion passed unanimously.
9. Physicians & Pharmacy, Page 14 — Rep. Rounds moved to transfer \$911 into 5180.33 Drugs. Seconded by Rep. McAvoy. Discussion. Motion withdrawn with no action at this meeting because there will be an ongoing problem with drug costs. Will review at a later date for transfer action. Will also address problem areas in Jail and Farm accounts at later date.

Meeting adjourned at 12:50 p.m.

Respectfully submitted,

Betty Jo Taffe, Clerk
By: Evelyn Smith

Addendum: Revised financial statement pages

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: March 17, 1980

Place: Grafton County Courthouse, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhaver, McAvoy, Logan, Christy, Low; Commissioners Bradley, Campion, and Arthur Snell; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III; County Attorney John Eames.
Absent: Fred Snell, Taffe, Rounds.

Meeting called to consider the following agenda:

1. Address appropriation transfers.
2. Meet with County Attorney regarding welfare funding problems and liabilities.
3. Hear report of Kitchen Renovation Committee.
4. Discuss Title XIX and XX.
5. Other business as may be necessary.

Chairman LaMott called the meeting to order at 9:45 a.m. He reviewed the status of insufficient state funds and the impact on lower levels of government, and called on Attorney Eames, who noted RSA 24:15 stating no county official can pay or agree to pay money not appropriated. It very clearly states that county officers cannot incur and spend funds not appropriated; this creates conflict with law requiring payment of "judgements." The attorney noted there is a difference between court orders and bench orders (judgements) which are binding on losing party to pay. One can appeal judgement. The County is trying to determine county liability in placement; also of settlements in foster care vs delinquent cases. Discussion on pros and cons of "confrontation" being counter-productive to working out funding problems.

If the State refuses to pay for programs that they formerly funded, are we liable? RSA states we cannot overspend without public hearing and delegation meeting; subject to criminal prosecution if we do. Discussed accountability of state department, to whom? If the County sufficiently funds required programs and services of the County, can courts find against the County for refusing to supplement state inadequacies?

The County Attorney suggested a letter putting agencies providing services on notice that maybe no payments will be coming, i.e. on court orders requiring special funding for foster care, etc. If agency accepts this person, it is at their own risk — we pay X number of dollars and no more.

The County Attorney noted problems with scheduling criminal cases — only three to four weeks a year are scheduled for criminal cases; two weeks scheduled in April with two cases suspected to take more than the two weeks, meaning a back log of other cases and appeals; noted there are rumbles of cases being thrown out because of undue delay in prosecution, depriving the right to speedy trial.

Rep. McAvoy moved to accept appropriation transfers as printed. Seconded by Rep. Christy. Unanimous.

The Kitchen Renovation Committee had no report as they will not receive a response from the State until after the 18th regarding rule changes.

It was noted that the one day legislative recall will allow no amendment or further legislation to be introduced other than 1) defender program, 2) fuel oil, 3) Title XIX, 4) Special Ed.

Rep. McAvoy moved to accept the minutes of the February 11th meeting of the Executive Committee as printed. Seconded by Low. Unanimous.

Meeting adjourned at 11:30 a.m.

Lunch was served by the Grafton County Nursing Home.

Respectfully submitted,

Betty Jo Taffe, Clerk

By: Evelyn Smith

Addendum: Revised financial statement pages

GRAFTON COUNTY COMMISSIONERS

Date: March 17, 1980

Grafton County Commissioners respectfully request your consideration of and action on the following budget line item appropriation transfers:

ADMINISTRATION & ATTORNEY:

1. Transfer \$232 from 4110.29 — Contract Svc. into 4110.35 — Printing, Binding, Books.
2. Transfer \$1500 from 4110.69 — Computer Time Rental, putting \$100 into 4110.97 — New Equipment and \$1400 into 9200 — Bookkeeping System.

PROBATE COURT:

3. Transfer \$600 from 4130.48 — Guardianship into 4130.49 — Terminations.

SHERIFF'S DEPARTMENT:

4. Transfer \$1800 from 9900 — Sheriff Grant/Contingency into 4140.97 — New Equipment, Cruisers.

COURT HOUSE:

5. Transfer \$600 from 4160.84 — Plowing into 4160.81 — Repair & Maintenance.

NURSING HOME:

6. Transfer \$3839 from 5100.90 — Bond, putting \$800 into 5100.35 — Printing, Binding, Books, \$129 into 5100.37 — Dues, Subscriptions, \$82 into 5100.67 — Advertising & Public Relations, \$128 into 5130.97 — Dietary Equipment, and \$2700 into 5180.33 — Drugs.

JAIL/HOUSE OF CORRECTION

7. Transfer \$1200 from 6100.29 — M.H. Consulting Services, putting \$1,000 into 6100.59 Medical/Dental and \$200 into 6100.81 — Repair and Maintenance.

FARM:

8. Transfer \$2389 from 7100.77 — Dairy Feed, putting \$500 into 7100.76 — Seed, Fertilizer, Spray and \$1889 into 7100.93 — Insurance.

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: May 5, 1980

Place: Grafton County Courthouse, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhaver, Fred Snell, McAvoy, Logan, Low, Christy, Rounds; Commissioners Bradley, Campion and Arthur Snell; Treasurer A. F. Stiegler, III; Executive Director Evelyn Smith; Gloria Poliquin.

Absent: Taffe.

The meeting was called to consider the following agenda:

1. 9:30 a.m. Public Hearing for proposed use of Federal Revenue Sharing Funds.
2. Review with Commissioners their FY 1981 budget recommendations.
3. Review third quarter financial statements.
4. Address road repair complaints & county funding thereof.
5. Address appropriation transfers.
6. Other business as may be necessary.

At 9:30 a.m. Chairman LaMott opened the Proposed Use Hearing on Revenue Sharing. No members of the public were present and no comments were made except a question as to the amount of revenue anticipated. Chairman LaMott noted the date of the Public Hearing on Revenue Sharing and Commissioners budget recommendations on May 19th at 7:30 p.m. at the courthouse. The Commissioners are recommending that Revenue Sharing funds be applied to social service programs. With no further comments, the chair declared the Proposed Use Hearing closed.

At 9:40 a.m. Chairman LaMott opened the Executive Committee meeting; the chair changed the order of the agenda to:

2. Address road repair complaints & county funding thereof.
3. Address appropriation transfers.
4. Review third quarter financial statements.
5. Review with Commissioners their FY 81 budget recommendations.
6. Other business as may be necessary.

Chair recognized Commissioner Bradley to address local road complaint situation. RSA 247:11 states that citizens, if unhappy with selectmen's decision on road repairs, may make official complaint to the Commissioners. RSA 247:16a states that the Commissioners can order repairs up to 1/40th of town road budget. Anything more would be out of county funds. Yet the County has no funds, and RSA 24:15 prohibits the Commissioners exceeding and/or paying without appropriation. Snell moved that the County Commissioners not authorize any county funds for the maintenance/repair of any town roads within Grafton County beyond 1/40th of town road funds. Seconded by Low. Discussion. Snell moved the question. Copenhagen seconded. Unanimous. Vote to adopt motion unanimous in favor.

Low moved that the County not become a third party to or become involved in any law suit with the Town of Rumney or any other town in Grafton County. Snell seconded. Unanimous.

Snell noted that the State Police have limited gallons of gas to troopers, and questioned if the County should take similar action. Low noted the original cut to the Sheriff's gas account and the chair noted that request for transfer into gas account is from appropriation within the Sheriff's budget.

Snell moved that appropriation transfers be authorized as printed. McAvoy seconded. Unanimous.

Third quarter financial statements were reviewed. The chair recognized Treasurer Stiegler for comments on county assets. The Treasurer noted interest income will decrease as rates are being reduced. The chair noted the current surplus. The Commissioners feel at year end there will be very little surplus and thus have budgeted zero surplus toward reducing taxes.

Revenues: Deeds revenues are good; questioned water line revenues; Commissioner Bradley noted that when things slow down on budgeting the Commissioners will request an audit on Water & Light Company books and will meet again with the Water & Light Commissioners for satisfactory resolution.

Expenses: Questioned liability insurance—is over appropriation because it is paid on a three year basis, and there was a large unanticipated increase in premium.

Detail of Expenses: Questioned accountant's line as fully expended prior to year end. There were expressions of displeasure and deep concern over the services rendered. Suggested checking with other accounting firms. It was felt there should be a written contract. Statements should be available much sooner.

Rounds commended the Commissioners for holding expenses down. Rounds commended the Treasurer for holding travel expenses down. Discussed insurances as related to the courthouse and requested a breakdown of insurances and premiums.

Commissioner Campion noted a clerk should be appointed from the Executive Committee in the future.

On welfare accounts 4190.55 and 4190.56, the Executive Director noted that State welfare is sending out invoices 3-6 months after the fact. There is no way to catch up on breakdown at this point.

Nursing Home: It was noted that revenue from the State is under appropriation, and there will be more problems in this account as the State is NOT paying its share. Questions were raised about salaries being over. It is mostly due to extra pay paid in dietary—they are maintaining a full staffing pattern. Aides are covering more sick time. It was noted that Nursing Home total expenses are over, but within 10%.

Jail: Questioned feasibility of female section. The Commissioners are to present cost report at a later meeting.

The chair called recess for lunch at 11:50 a.m.

The meeting resumed at 12:25 p.m. to review Commissioners FY 1981 budget recommendations. The Commissioners explained budget requests. Rep. Christy asked why there is a "strong feeling" to be in line with the State. The Commissioners feel it is necessary because of proximity to Glencliff. Commissioner Campion also noted loss of personnel to Glencliff, and the critical shortage of licensed nurses.

Reviewed and discussed the Commissioners' recommended wage chart.

Reviewed the Employee Council's requests vs the Commissioners' recommendations, noting many constructive meetings between the Council and commissioners, and the Council's support of the Commissioners' recommendations. Addressed #8 (time and a half for working a double shift in one day) specifically as relates to full vs part-time employees—should not discriminate.

Discussed the Commissioners' comments on elected officials' wages. It was felt this is the prerogative of the Delegation.

Reviewed departmental requests individually.

Explained recommended cuts in the Sheriff's requests and read a list of recommended equipment. The Commissioners noted they are working with the Sheriff to consider policies on prisoner transports with possible reimbursement program.

Courthouse Maintenance: Reviewed status of energy conservation endeavors noting consultant's report on file. Changes cannot be made until there is a resolution of legal action on courthouse construction deficiencies.

Apartment Maintenance: Rents are being raised and there is consideration of division of the boiler so tenants can pay their own fuel.

Mileage: The Commissioners reiterated their feeling that 20¢ is a more realistic figure.

Social Services: The Commissioners explained their reason for adding Headrest—all federal funds have been cut and they *are* performing a service for inmates released from jail. The Human Services Council was also added as a necessary overseer and coordinator of all social services in Grafton County; there is no way the Commissioners can do a comprehensive job. Otherwise, the Commissioners are basically staying with previous year's appropriations.

Miscellaneous, Page 13: The Commissioners explained the County position in the Yankee Milk-Hood Company merge. They recommend the County should buy in and receive a share of the profits.

At 2:10 p.m. Snell moved to adjourn. Seconded by Logan. Unanimous.

The Meeting will resume at 9:30 a.m., Monday, May 12, 1980.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

BY: Evelyn Smith

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: May 12, 1980

Place: Courthouse, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhaver, McAvoy, Fred Snell, Rounds, Logan, Christy, and Low.
Absent: Taffe.

The meeting was called to order at 9:30 a.m. to review the Commissioners' recommendations on the budget for fiscal year 1981.

The Executive Committee reviewed pages 3 through 9 of the budget. They did not address salaries. There were no motions or action to be taken until after the Public Hearing.

The Executive Committee requested the Commissioners to contact John E. Rich & Co. regarding accountant and auditing services; contact the County Attorney on courthouse litigation for more positive information, and to get from the County Attorney a breakdown of statutory vs actual duties and services performed by the Sheriff's Department.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,
 Giles Low, II
 Clerk pro tem
 Grafton County Delegation

GRAFTON COUNTY PUBLIC HEARING

Date: May 19, 1980

Place: Grafton County Courthouse, North Haverhill, NH

Time: 7:30 p.m.

Public Hearing on Grafton County Commissioners FY 1980 Budget Recommendations and Planned Use of Federal Revenue Sharing Funds

Present: Commissioners Bradley, Champion, and Snell; Executive Committee members Low, McAvoy, Christy, Copenhaver, Fred Snell, LaMott, Rounds and Logan; Delegation members Walter, Allen, Cate, Aldrich, Ware, Crory, Wood, and Lownes; Executive Director Evelyn Smith.

Absent: Ward, Pepitone, Clark, Taffe, Mann, Thomson, Buckman, Seely, Dearborn, McIver, Chambers, King, Foster.

Commissioners' recommendations were reviewed by department.

Rep. Cate addressed Extension Service mileage.

The Commissioners made a statement regarding additional funding for social service agencies in light of Title XX crisis.

There was discussion of welfare vs social services and State/Federal shortfalls/cuts in welfare funding.

Representatives of social service agencies spoke on behalf of their individual programs and services.

There was no discussion, question, or comment regarding proposed use of Federal Revenue Sharing Funds. It was stated by moderator LaMott that the Commissioners recommended applying anticipated Revenue Sharing receipts of \$94,576 to social service programs.

Meeting adjourned at 9:33 p.m.

Respectfully submitted,
 Giles Low, II
 Clerk pro tem
 Grafton County Delegation

Addendum: Commissioners' statement revising social service recommendations
 Commissioners' Statement for Executive Committee and Public Hearing

Due to the crisis in Title XX funding, there are many of the agencies listed in the county budget that will either have to be curtailed or will be severely crippled. We feel

it is the responsibility of the Commissioners at this time to revise their recommendations and grant the original requests of these agencies (with the exception of the Upper Valley Hostel, a local service, and \$22,500 balance of Meals in 1980 for U.V.S.C. which will be funded through the Council on Aging) in order to see them through this difficult time. The added monies would be \$49,316 total, which will mean a 1.7% increase in the total budget. It is anticipated that Revenue Sharing Funds will be reinstated and will more than offset this increase.

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: June 3, 1980

Place: Grafton County Courthouse, North Haverhill

Time: 9:30 a.m.

Present: Executive Committee members LaMott, Copenhaver, McAvoy, Fred Snell, Rounds, Logan, Christy, Low; Executive Director Evelyn Smith; Guest Don Mason from John E. Rich & Co. accounting firm; Gloria Poliquin. Absent: Taffe.

The meeting was called to consider the following agenda:

1. Work on FY 1981 budget recommendations.
2. Other business as may be necessary.

The meeting was called to order at 9:30 a.m. Chairman LaMott introduced Don Mason to speak on the accounting system and answer to Executive Committee's comments. Mr. Mason had recommended two years ago to update the system, thus the new computer which should relieve problems of outside payroll services and late statements, etc. The new system is capable of having daily reports. It was agreed that the computer should be keeping "daily" accounts of invoices by June 15th. Chairman LaMott questioned cash vs accrual systems. The County is on the modified accrual system, cash is not accurate. Chairman LaMott asked if patient accounts are invoiced daily. Chairman LaMott and Mr. Mason discussed the need of having "everything" including patient accounts, welfare OAA accounts, Sheriff's reports, etc. to utilize the computer to full capacity. Otherwise the computer is not cost efficient. There was discussion of the potential of the computer resolving problems on OAA/APTD accounts. Discussed security and use of passwords.

Discussion/action on budget recommendations as follows:

Page 10, 4190 - Welfare - The Chair noted the desire to continue breakdown under 4190.55 and .56 and also noted that funds for supplemental grants are not going to be available. There was discussion as to liabilities and statutory changes making the County liable after one year, relieving towns.

Logan questioned the possibility of cutting 1% - 2% from each department. Snell responded that some areas should be reviewed individually, rather than making overall cuts. Discussion.

Page 3, 4100 - Administration - Snell moved that 4100.35—Printing, Binding & Books be reduced to \$1,800, 4100.36—Office Supplies be increased to \$1,050, and 4100.71 Travel & Expense—Other be reduced to \$1,500. Seconded by McAvoy. Unanimous.*

Page 4, 4110 - County Attorney - Copenhaver moved to accept the budget as recommended.* Seconded by Rounds. Unanimous.

Page 4, 4150 - Medical Referee - Copenhaver moved to accept as recommended. Seconded by Rounds. Unanimous.

Page 4, 4115 - Outside Legal Services - Rounds moved to accept as recommended. Seconded by Christy. Unanimous.

Page 5, 4120 - Register of Deeds - Copenhaver moved to accept as recommended.* Seconded by Snell. Unanimous.

Page 6, 4130 - Register of Probate - Rounds moved to reduce 4130.48 Guardianship Law, RSA 464 to \$3,000. Seconded by Christy. Copenhaver questioned wisdom of the reduction. Vote on motion to reduce: Yes — LaMott, McAvoy, Snell, Rounds, Logan, Christy, Low. No—Copenhaver. Page 6 unanimously accepted as amended.*

Copenhaver in chair.

*No action on wage/benefit items this meeting. Action taken on departments exclude wage/benefit recommendation.

LaMott moved that no press releases or any report of today's activities be given to any reporter not present at the meeting when business is being conducted. (What is printed, as a result, appears out of context or incorrect.) This motion is to remain in effect until the Executive Committee has finished with the budget. Seconded by McAvoy.

Rounds moved to amend the motion that no press releases be given except by members of the Executive Committee. Seconded by Low. Vote on amendment unanimous. Vote on motion as amended unanimous.

Page 7, 4140 - Sheriff's Department - LaMott moved that the subject of spare dispatchers be taken up with salaries later. Snell seconded. Vote unanimous.

There was discussion relative to two or more sheriff's deputies needed by the superior court. Discussed current staff size in the sheriff's department. The Executive Director reported that the County Attorney is preparing a statement of sheriff's department services mandated by statute vs services actually being performed.

Snell questioned 4140.29 - Outside Services & Fees. The Executive Director explained that amount is for female deputies.

LaMott noted that the amount in 4140.72 Cruiser Gas & Oil will probably be insufficient in view of rising prices of petroleum products.

Questions on transports will be taken up at the next meeting after the County Attorney's report has been submitted to the Executive Committee. Questions regarding income will be taken up later.

LaMott noted that the dispatch center budget is higher than in the past as the center has been funded by the Crime Commission in the past and was able to get grants for 5 years. Snell noted that \$2,900 in revenue from towns is not much return for the dispatch services being rendered.

Snell gave an explanation of items under 4140.97 - New Equipment amounting to \$9,284.

Copenhaver moved to accept the Sheriff's Department budget as shown.* Vote unanimous.

Page 8, 4160 - Courthouse Maintenance - Copenhaver questioned the figure on fuel. LaMott requested a report before the next meeting on total gallons of fuel used for the Courthouse and the Nursing Home and the fuel level in the tanks at the present time.

Rounds questioned the increase in 4160.93 - Building Liability Insurance. Policy was rewritten with a large increase. LaMott requested a breakdown of insurance. LaMott moved that insurance on glass be deleted from the policy, which would bring the cost down by approximately \$3,025. Seconded by Christy. Vote unanimous.

Vote to accept 4160 Courthouse Maintenance as amended unanimous.*

Page 8, 4170 - Apartment Maintenance - Discussed expense vs income. Snell noted that if \$6,150 includes installation of new boilers to provide individual heating for each of the two apartments he would suggest acceptance. Snell moved acceptance if an additional boiler is included so that there is one furnace for each apartment, as indicated by the Commissioners. Low seconded. Vote unanimous. LaMott moved that if apartments are rented, rental fee shall not include fuel and utility fees and costs. Seconded by McAvoy. Vote unanimous.

Page 9, 4180 - Superior Court - LaMott moved to accept the budget as shown. Seconded by McAvoy. Yes - LaMott, McAvoy, Snell, Logan, Christy. No - Rounds, Low. Chair voted no. There was discussion relative to 25%, 30% and other increases. References were made to the budget voted by the Legislature.

Page 10, 4190 - Public Welfare - Snell moved to accept Page 10 as recommended.* LaMott seconded. LaMott stated that he wishes to be on record as feeling that the Commissioners shall not over expend the budget as approved, but feels it is inadequate in light of state welfare problems. Vote unanimous.

Page 11, 8360 - Extension Service - LaMott noted that Rep. Cate spoke at the Public Hearing in favor of reinstating travel at 22¢. Snell moved that the rate be kept at 18¢ (State travel allowance is now 17¢). Seconded by McAvoy.

Chair to LaMott.

Copenhaver suggested a compromise of 20¢. Rounds asked if there is any way to tie the mileage rate to the state rate; to leave mileage as is and increase when the state rate does. Rounds moved to amend the motion that the county mileage rate be 18¢ a mile and be increased to the same rate as that which the State adopts when the State increases its rate. Seconded by McAvoy.

*No action on wage/benefit items this meeting. Action taken on departments exclude wage/benefit recommendation.

Chair to Copenhaver.

LaMott spoke to various factors reflected in state usage of cars, assignment, and mileage, noting it is a quite different situation than that experienced under county jurisdiction. Snell noted that the county mileage rate was increased to 18¢ a year ago, which has been 1¢ more than the state has been paying, and felt if rate is kept at 18¢ and increased when the state increases their rate that would be fair. Christy noted that he felt the Commissioners based their recommendation on 20¢ per mile. Snell moved the question.

Vote on amendment - Yes - McAvoy, Logan, Snell, Low, Rounds. No - LaMott, Christy.

Vote on motion as amended - Yes - McAvoy, Logan, Snell, Low, Rounds. No - LaMott, Christy.

LaMott moved to adjourn until Monday, June 9, at 9:00 a.m. Seconded by Rounds. Vote on motion - Yes - Rounds, McAvoy, LaMott. No - Logan, Snell, Low, Christy. Chair voted no. Motion failed.

Snell moved to accept Extension Service budget.* Seconded by McAvoy. Unanimous.

Page 12, 9610 - Social Services - Commissioners' revised recommendations were read. LaMott spoke of the Commissioners studying sub-state districts and organizations and suggested removal of Human Services Council and Headrest, with the Lebanon area picking up lost units. LaMott explained the Commissioners' request and noted they are asking for an additional \$49,316 if Title XX fails. Copenhaver (in chair) requested starting at the top of the list and taking up each item individually.

LaMott asked if the \$49,316 requested by the Commissioners is a contingency fund in expectation of Title XX cutbacks, and if Title XX is funded will the \$49,316 remain in the social services budget as a surplus. LaMott felt the \$22,500 for Meals on Wheels and \$49,316 in expectation of loss of Title XX are unneeded since matters were handled by the Legislature in the recall. Snell moved to reduce mental health services to 50¢ a head, changing White Mountain Mental Health to \$7,000, West Central NH to \$10,000, and Lakes Region to \$6,400, with the understanding that there is an additional \$10,000 in the budget to provide services at the County Complex. Seconded by McAvoy. LaMott noted that his constituents don't want to service anyone outside the County with their county tax dollars. LaMott moved the question. Seconded by McAvoy. Unanimous.

Chair to LaMott. Vote on motion to fund Mental Health at 50¢ per capita: Yes - Logan, McAvoy, Snell, Christy, Low. No - Copenhaver, Rounds.

Snell moved to fund Newfound Area Nursing Association at \$3,800; North Country Home Health at \$7,500; Pemi-Baker Home Health at \$10,057; and the Lebanon Area Health Council at \$12,500. Seconded by Rounds.

Rounds moved to amend the motion to fund Newfound Area Nursing Association at \$4,500. Vote on amendment unanimous. Copenhaver moved that the Lebanon Area Health Council be funded at \$14,000. Seconded by Rounds for purpose of discussion. Vote on amendment: Yes - 1. No - 6.

Rounds moved that \$8,000 be allocated for North Country Child Abuse. Seconded by Copenhaver. Vote unanimous.

Snell moved to fund the Upper Valley Training Center (includes Development Center of the Upper Valley) at \$9,000 and TEMPO Workshop at \$5,000. Seconded by Copenhaver. Vote unanimous.

It was noted that Youth House has closed, but counseling services are still there. Copenhaver moved to pass over Youth House until next meeting. Seconded by Snell. Vote on motion: Yes - 6. No - 1.

Snell moved to appropriate \$46,000 for Upper Valley Senior Citizens Council for Meals on Wheels for 1981, starting January 1, 1981 and transportation (does not include shared home). Seconded by Rounds. Copenhaver moved the question. Unanimous. Vote on motion unanimous.

Copenhaver moved to appropriate \$5,000 for Ammonoosuc Family Planning, \$1,500 for Plymouth, and \$3,500 to Ammonoosuc Valley. No second.

Rounds moved to appropriate \$2,500 for Ammonoosuc Family Planning. Seconded by McAvoy. Vote unanimous.

Snell moved no appropriation for Headrest. Seconded by Logan. Copenhaver noted that Headrest is used by a lot of agencies in Grafton County for referral.

*No action on wage/benefit items this meeting. Action taken on departments exclude wage/benefit recommendation.

McAvoy asked if Headrest is funded by the Crime Commission. Christy noted that LEAA also funds Headrest. Vote on motion: Yes - McAvoy, Snell, Rounds, Logan, Christy, Low. No - Copenhagen. Passed.

Snell moved to accept the Commissioners' recommendations to not appropriate funds for Upper Valley Hostel. Seconded by McAvoy. Vote unanimous.

Copenhagen moved to appropriate \$3,500 for the Human Services Council. Seconded by Snell for discussion.

Rounds moved to amend the motion to allocate the sum of \$3,500 to employ a part-time employee to investigate social services. Seconded by Rounds. Vote on amendment: Yes - Rounds, Copenhagen. No - Christy, Logan, Snell, McAvoy, Low. Amendment lost.

Vote on motion: Yes - Copenhagen. No - Christy, Logan, Rounds, Snell, McAvoy, Low. Motion lost.

Snell moved to appropriate no funds for the Opportunity Center in view of no emergency in Title XX. Seconded by McAvoy. Discussion. Snell withdrew motion; McAvoy withdrew second. Copenhagen moved to delay consideration of Opportunity Center until next Monday. Seconded by Rounds. Vote on motion to postpone: Yes - Christy, Logan, Rounds, Copenhagen. No - Snell, McAvoy, Low.

Rounds moved to appropriate no money for the Grafton County Conservation District. Seconded by Snell. Vote unanimous.

Snell moved that the amount appropriated for Yankee Milk be increased to \$5,548 as recommended by the Commissioners in their letter of June 2, 1980. Seconded by Copenhagen. Vote unanimous.

Snell moved to adjourn until Monday, June 9, 1980 at 9:00 a.m. Seconded by Christy.

Respectfully submitted,
Giles Low, II
Clerk pro tem
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: June 9, 1980

Place: Courthouse, North Haverhill, NH

Time: 9:00 a.m.

Present: Executive Committee members LaMott, Low, Christy, Logan, Rounds, Fred Snell, McAvoy, and Copenhagen; Commissioners Bradley, Campion and Arthur Snell; Executive Director Evelyn Smith; Heidi Lyman of the Valley News.

Absent: Taffe.

Chairman LaMott called the meeting to order at 9:25 a.m.

Low moved to reconsider Lakes Region Mental Health funding, reinstating the \$10,880 recommended by the Commissioners. Seconded by Copenhagen. Rounds spoke to the motion. Discussion. Vote to limit debate unanimous. Vote on motion to reconsider Lakes Region Mental Health: Yes - Christy, Logan, Rounds, McAvoy, Copenhagen, Low. No - Snell. Motion passed. Copenhagen moved to amend original motion of 6/3/80 to include that West Central N.H. Mental Health be reinstated at \$20,006. Seconded by Rounds. Copenhagen spoke to the amendment. McAvoy moved an additional amendment to reinstate White Mountain Mental Health at \$14,532. Seconded by Copenhagen. McAvoy and Snell spoke to the motion. Vote on amendment to reinstate White Mountain Mental Health: Yes - Rounds, McAvoy, Copenhagen. No - Christy, Logan, Snell, Low. Amendment failed. Vote on amendment to reinstate West Central N.H. Mental Health: Yes - Rounds, Copenhagen. No - Christy, Logan, Snell, McAvoy, Low. Amendment failed. Vote on motion to reinstate Lakes Region Mental Health: Yes - Christy, Rounds, Copenhagen, Low. No - Logan, Snell, McAvoy. Motion carried.

Copenhagen moved that \$5,000 be appropriated for Youth House. Seconded by Rounds for discussion. Commissioner Campion spoke to issue. Vote on motion: Yes - Rounds, Copenhagen. No - Christy, Logan, Snell, McAvoy, Low. Motion lost.

Christy moved to reconsider the Upper Valley Training Center in the amount of \$12,685. Seconded by Copenhaver. Snell moved to amend that if Upper Valley Training Center is increased, also increase TEMPO to \$7,500. Discussion. Christy moved to limit debate. Logan seconded. Motion failed. Further discussion. Vote on amendment lost. Vote on motion lost.

Christy spoke on funding for the Opportunity Center. Snell moved not to include the Opportunity Center in Grafton County funding. Seconded by McAvoy.

Chair to Copenhaver. LaMott and Rounds spoke to motion.

Rounds moved to amend Snell motion to state that . . . "since this is a new program to the Grafton County budget . . .". Accepted by Snell. Vote on motion not to fund Opportunity Center: Yes - Christy, Logan, Rounds, Snell, McAvoy, Low, LaMott. Chair Copenhaver recorded - No.

Commissioner Campion spoke to last year's request to look over, interview, audit, etc. the agencies voted on under social services (9610). She recommended that the Executive Committee appoint a committee to study these agencies. Logan replied that the Executive Committee is attempting to serve constituents by holding down the budget. McAvoy indicated that she wishes to be on record as voting on behalf of and upon the recommendations of her constituents. Rounds stated he did not vote, and does not believe in voting, on a geographical basis as far as County wide services are concerned. LaMott addressed the fact that the issue here is whether the County is going to pick up state and federal shortfalls, or let the towns and cities determine what is best and most useful in their own localities and the manner in which social programs should be handled.

Chair to LaMott.

Copenhaver moved to limit discussion.

Snell moved to accept the Commissioners' recommendations on interest and principal. Seconded by LaMott. Vote unanimous.

Snell requested clarification under Capital Outlay. LaMott spoke to the Energy Audit. The Commissioners reported that the Energy Audit has been made and data is available. The Commissioners have written to Attorney Spielman who represents the County on courthouse construction deficiencies, as repairs are needed, but do not want to jeopardize the County's court case against the contractor/architect. LaMott indicated that no quote was given as to what renovations for energy conservation might cost. Christy moved to appropriate \$5,000 under capital outlay to cover the cost of energy audit and possible renovations for energy conservation. LaMott amended to indicate that both the Courthouse and Nursing Home be covered by this motion. Vote unanimous.

Copenhaver stated Nursing Home kitchen renovations should be discussed. LaMott replied that so far attempts to gain information from the Department of Health and Welfare have been fruitless.

Under account 9500.00, LaMott noted that liability insurance premiums should not be paid three years ahead, but on a yearly basis.

Snell moved to accept 9700.00 Salary Adjustment Fund. LaMott seconded. Vote unanimous.

Low moved to accept the Commissioners' recommendation for 9800.00 Juvenile Detention. Seconded by Christy. Vote unanimous.

LaMott moved to accept 9900.00 Contingency & Grant Accounts. Seconded by Snell. Vote unanimous.

LaMott questioned the increase in Workmen's Compensation (5100.14) from \$46,265 to \$70,000 in one year. The Executive Director explained that it is because of increasing rates and increased salaries shown in the budget. LaMott suggested consulting the insurance commissioner. The amount seems to be excessive, almost \$1,000 a week, which does not seem to be reflected in the conditions at the Grafton County Complex. The Commissioners and possibly some members of the Executive Committee will make an inquiry.

Snell asked questions on insurance and building additions/renovations. LaMott indicated that 5100.96 and 5100.97 should contain an additional \$1,530 and \$3,000. Snell moved to increase 5100.96 Building Addition/Renovation to \$8,340 and 5100.97 New Equipment to \$4,655. Seconded by Copenhaver. Vote unanimous.

Rounds questioned 5130.97 Dietary New Equipment. LaMott answered. Copenhaver moved to accept the Commissioners' recommendations. Seconded by McAvoy. Vote unanimous.

Under 5140 Nursing Service, Snell moved to accept .29 Mental Health Consulting Services, .36 Supplies - Restor. Nursing, .39 Supplies, and .97 New Equipment. Seconded by Logan. Vote unanimous.

Under 5150 Plant, Snell questioned how fuel capacity reading is shown in tanks at the present time. The Executive Director explained that fuel is ordered at specific tank depletion levels. Christy suggested a 70% increase should be sufficient for quite a while; there appears to be a cushion in the 1981 budget of about \$32,000 to handle increase. Copenhaver moved that \$132,000 for .65 Fuel be raised to \$142,000. No second. Motion failed. Snell moved to accept the Commissioners' recommendation on .65 Fuel. Seconded by Christy. Vote unanimous.

Snell moved to accept the Commissioners' recommendations for 5160 Laundry. Seconded by McAvoy. Vote unanimous.

Rounds moved to accept the Commissioners' recommendations for 5170 House-keeping. Seconded by Snell. Vote unanimous.

Christy moved to accept the Commissioners' recommendations for 5180 Physicians & Pharmacy. Seconded by Snell. Vote unanimous.

Copenhaver moved to accept the Commissioners' recommendations for 5190 Special Services. Seconded by McAvoy. Vote unanimous.

Under 6100 Jail, Copenhaver questioned how Mental Health Consulting Services (.29) are handled. It was explained that the Administrator, by receiving \$10,000 for mental health services, is in an excellent position to utilize the proper services. Low questioned .51 Meals. It was explained that a change in bookkeeping is reflected. 6100.51 is taken out of Dietary.

Rounds questioned 6100.60 Plant Operation. LaMott explained that it is an exclusion of total plant operation carried over from Page 14 of the budget. Christy questioned 6100.93 Liability Insurance: Personnel/Inmates. LaMott replied that a policy breakdown will be made.

Copenhaver moved to accept the Commissioners' recommendations for 6100 Jail. Seconded by Snell. Vote unanimous.

Under 7100 Farm, questions were raised regarding 7100.81 Building Repair and Maintenance. The Commissioners replied that the buildings are badly in need of paint.

Rounds questioned .85 Real Estate Taxes. Low suggested that apparently in other counties this is not done. LaMott stated it is required by RSA's for farms and houses. Most counties do not have farms. Rounds requested information on new equipment. Commissioner Snell gave itemized expenditures. Rounds moved to accept the Commissioners' recommendations for 7100 Farm. Seconded by McAvoy. Vote unanimous.

The Executive Committee recessed for 20 minutes for lunch. The final meeting of the Executive Committee will be Monday, June 23, 1980 at 9:00 a.m. to consider wages and benefits and finalize recommendations. Snell moved that the full Delegation meet on Monday, June 30, 1980 at 10:00 a.m. for purposes of adopting the budget. Seconded by Christy. Vote unanimous.

Snell moved to accept Nursing Home Revenues. Seconded by Christy. Adopted.

Copenhaver moved to accept Jail Revenues. Seconded by Snell. Adopted.

McAvoy moved to accept Farm Revenues. Seconded by Snell. Adopted.

Snell moved to accept Building Rental. Seconded by McAvoy. Adopted.

Snell moved to increase register of Deeds Revenues to \$150,000. Seconded by McAvoy. Adopted, Low voting No.

Copenhaver moved to accept Reimbursement of Welfare Expenses. Seconded by Snell. Adopted.

Snell moved to accept Sheriff's Department Fees. Seconded by McAvoy. Adopted.

Copenhaver moved to accept Sheriff's Dispatch Revenues. Seconded by McAvoy. Adopted.

Snell moved to increase Revenue Sharing Funds to \$188,363. Seconded by McAvoy. Adopted.

Snell moved to accept Extension Service Revenues as corrected to read \$2,900. Seconded by Copenhaver. Adopted.

Reimbursement from UNH - Forestry Agent Expense - no amount shown.

McAvoy moved to accept Miscellaneous Revenues. Seconded by Snell. Adopted.

McAvoy moved to accept Interest Earned. Seconded by Snell. Adopted.

Sewage System - State Share - no amount shown.

Grant Funds - no amount shown.

McAvoy moved to accept Credit on Water Line. Seconded by Logan. Adopted.
 Snell moved to accept Federal in Lieu of Taxes. Seconded by McAvoy. Adopted.
 Subtotal will be revised to show above changes as well as Page 5, Register of Deeds
 Revenue - increased to \$150,000 and Page 12, Revenue Sharing.

Commissioner Campion distributed report on functions of the Sheriff's Department prepared by the County Attorney.

Meeting adjourned at 1:00 p.m.

Respectfully submitted,
 Giles Low, II
 Clerk pro tem
 Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: June 23, 1980

Place: Courthouse, North Haverhill, NH

Time: 9:00 a.m.

Present: Executive Committee members LaMott, Copenhagen, Christy, Logan, Rounds, Fred Snell, McAvoy, Low; Rep. Ware; Commissioners Bradley, Arthur Snell and Campion; Executive Director Evelyn Smith; Heidi Lyman of the Valley News.

Absent: Taffe.

Chairman LaMott called the meeting to order at 9:20 a.m.

Rep. Copenhagen noted that 6100.17 Jail Training needs an additional \$2,200 for the training program grant from LEAA for all counties. Snell moved that the chairman of the delegation contact Henry Byrd of the Police Standards Training Program to determine the possibility of including county correctional personnel in their program and that a report be made to the full delegation as to the number of people being trained and the extent of the sessions involved. Seconded by McAvoy. Vote unanimous.

Chairman LaMott stated the order of business, noting that the basic question dealt with is the bottom line figure, and the distribution of same is the responsibility of the commissioners and administrative personnel. The Executive Committee does not mandate to the administrators or commissioners the amount of salary or wage increases of any given individual. A total is appropriated for each department and that is it.

Rounds addressed bringing salaries into line with Glencliff, noting that he thought that had been done last year. LaMott replied that their pay scale for the previous year had been used. Copenhagen asked if the salaries now indicated are based on the lowest schedule at Glencliff. Confirmed by Evelyn Smith and Commissioner Campion.

LaMott reviewed Employee Council requests vs Commissioners' recommendations. There was considerable discussion on Item #4. LaMott stated that discrimination against top level salaried personnel was very poor practice. Low spoke to the need to create a county grade level classification in much the same manner utilized by the Civil Service Commission, categorizing personnel in various classifications. Discussed annual longevity vs 5 year as the State has. Snell moved that "we retain the same level of longevity pay increment that the State does". Seconded by McAvoy. Amendment by Logan that longevity payment be made in one payment the first pay check in December. Seconded by Christy. Amendment accepted by Snell and McAvoy. Vote on motion: Yes - Christy, Logan, Rounds, Snell, McAvoy, Copenhagen, Low. Motion carried.

Snell moved that the Commissioners' recommendations on Item 5 be accepted. Seconded by Christy. Vote unanimous.

It was felt that Item #6 is not a matter for the Executive Committee, rather for the administration.

Snell moved to agree with Item #7. Copenhagen seconded. Vote unanimous.

Copenhagen moved to accept Item #8. Seconded by Snell. Spoken to by LaMott - Has been revised to include all employees. Vote unanimous.

Item #9 - no action - withdrawn by the Employee Council.

Rounds moved to accept the Commissioners' recommendation on #10. Seconded by Low. Vote: Yes - Logan, Rounds, Copenhagen, Low. No - Christy, Snell, McAvoy. Motion carried 4 to 3.

No action on Item #11 - withdrawn by the Employee Council.

Chair to Copenhagen.

Considerable discussion relative to Item #12. Rounds moved to accept the Commissioners' recommendation with the word "if" deleted. Seconded by Christy. Vote on motion: Yes - Christy, Logan, Rounds, Snell, McAvoy, Low. Copenhagen in chair recorded as being in favor. LaMott absent at time of vote.

Snell requested to return to Item #1 - no action was taken on same. Total increase would amount to about \$330,000. Snell feels that increase should be given in two steps, half this year and half next year, though we cannot bind the next delegation/committee. This cut with revenue changes would reduce taxes from 2.5 million to 2.2 million.

LaMott moved that the Commissioners' recommendation on salary increases be adopted as recommended on the adjusted chart. Figures depicted on chart are base wage, they do not include hazard pay, overtime, longevity, etc. Seconded by Logan. Rounds moved amendment to exclude House of Correction and Jail and that they be considered with salary increases for the rest of the complex. Rounds spoke to motion - consider Nursing Home separate from the rest of the complex. Seconded by McAvoy. Vote on motion: Yes - Christy, Logan, Rounds, Snell, McAvoy, Low. No - LaMott. Copenhagen in chair recorded as voting no. Motion carried.

Motion to recess for lunch at 12:07 p.m.

Reconvened at 12:30 p.m. Copenhagen in chair.

LaMott moved that salary increases be implemented by 50% on the chart, and a balance to bring to the full 100% in the pay period starting January 1, 1981, including the Jail and House of Correction. Seconded by Christy. Snell moved to amend to have the second portion of the increment take place in the last pay period in June 1981. Seconded by McAvoy. Vote on amendment: Yes - Logan, Rounds, Snell, McAvoy, Low. No - Christy, Copenhagen, LaMott in chair recorded as voting no. Amendment carried.

Rounds spoke to the above, being in favor and stating we were acting in good faith. Copenhagen disagreed. Vote on original motion as amended. Yes - Logan, Rounds, Snell, McAvoy, Low. No - Christy, Copenhagen, LaMott in chair recorded as voting no. Motion as amended carried.

Snell moved the addition of half a clerical person be included in the Commissioners' Office. Seconded by Copenhagen. LaMott amended to state no salary increase greater than 6.5% in the line item budget - commissioners' clerical salaries. Seconded by Snell. Copenhagen spoke to motion to amend, feeling we are not being fair until we are equal to state schedule. Discussion. Vote on amendment: Yes - Logan, Rounds, Snell, McAvoy, Low. No - Copenhagen. Christy - abstained. Christy wished to be recorded as abstaining since he did not wish to vote on discrimination by individuals. Amendment carried. Vote on motion as amended: 6 Yes (above with Christy) 2 No (LaMott and Copenhagen).

Snell moved all clerical help in the courthouse be limited to a 6.5% increase. Seconded by Rounds. Vote on motion: Yes - Christy, Logan, Rounds, Snell, McAvoy, Low. No - Copenhagen. Motion carried.

Snell moved that farm personnel be given a 6.5% increase. Seconded by McAvoy. Vote on motion: Yes - Christy, Logan, Snell, Rounds, Low, McAvoy. No - Copenhagen. Motion carried.

LaMott moved that all elected officials be given a 15% salary increase effective January 1, 1981. Logan seconded for purposes of discussion. Vote on motion: Yes - LaMott. No - Christy, Logan, Rounds, Snell, McAvoy, Low. Motion failed.

Chair to LaMott.

Snell moved the following salaries, effective January 1, 1981: Commissioners' - \$4,500, Treasurer - \$2,000, Register of Deeds - \$22,500, County Attorney - \$20,000, and Sheriff - \$20,000. Seconded by Copenhagen. Low moved to amend Sheriff's salary to \$22,500. No second. Vote on motion: Yes - Christy, Rounds, Snell, Copenhagen, Low. No - Logan, McAvoy, LaMott in chair voting no. Motion carried. Low stated he felt the original LaMott proposal of 15% was a bit too high, but the Snell figures were much too low, but voted in favor of the latter as being better than none.

Rounds moved that salaries for the nursing home administrator, co-administrator, and director of nursing services be increased by 6.5%. Seconded by Snell. Vote on motion: Yes - Christy, Logan, Rounds, Snell, McAvoy, Low. No - Copenhaver. LaMott in chair recorded as voting no. Motion carried.

Snell moved not to add additional personnel in nursing home purchasing department. Seconded by McAvoy. Vote on motion: Yes - Rounds, Snell, McAvoy, Low. No - Christy, Logan, Copenhaver. Motion carried.

Low moved to reconsider salaries of county officials. No second. Motion failed.

Snell suggested that the Executive Committee recommend to the Commissioners that revenue sharing funds or surplus be allocated before next Monday's meeting.

Rounds moved that revenue projection of the commissioners be accepted as recommended. Seconded by Snell. Vote unanimous.

Evelyn Smith spoke on behalf of the clerical help, expressing displeasure with the Executive Committee in their continued lack of concern/compassion for dedicated employees; Commissioners had worked many hours with the Employee Council to smooth relations after last year's Delegation meeting and to forestall employees' trend toward unionization; employees have made concessions to work out a wage program more equitable with State; Mrs. Smith stated that if the Executive Committee could show no more concern for employees than has been demonstrated, she felt employees in the Commissioners' Office should act likewise and not be taking valuable time from backlogged workload to perform Executive Committee's clerical duties which are not the responsibility of the Commissioners. LaMott replied that he felt sorry that such feelings were held and the committee had tried to supply equipment, etc., salary raises, though not as high as desired. Snell and Rounds spoke in the same vein, and reflected concerns of constituents in towns facing difficult burdens, loss of jobs, shut downs, etc.

Copenhaver moved to adjourn. Seconded by Snell. Vote unanimous.

Respectfully submitted,
Giles Low, II, Clerk
Grafton County Delegation

GRAFTON COUNTY DELEGATION

Date: Monday, June 30, 1980

Place: Probate Court Room, Grafton County Courthouse, North Haverhill

Time: 10:00 A.M.

Present: Ira Allen, Rita McAvoy, Kathleen Ward, George Cate, Anthony Pepitone, Fred Snell, W. Murray Clark, Paul LaMott, Ezra Mann, Glyneta Thomson, C. Dana Christy, E. John Lownes III, Andrew Ware, Harold Buckman, Giles Low II, Francis Seely, Robert Dearborn, Neil McIver, Bruce Rounds, Mary Chambers, Marion Copenhaver, Elizabeth Crory, Michael King, Frederick Aldrich, James Logan, Lorine Walter.

Absent: Betty Jo Taffe, Carl Foster, Roger Wood

Others Present: Commissioners Bradley, Campion and Snell, Executive Director E. Smith, Treasurer Stiegler, Reporters.

Meeting called to act on Fiscal Year 1981 budget recommendations. Chairman LaMott called the meeting to order at 10:05 A.M.

Rep. Aldrich spoke in favor of a pay raise for employees, but was opposed to the total budget because of percentage of increase. Chair noted that we have no control over increasing costs and much of the budget is mandated by the legislature.

Discussion on percentage of increase. The Executive Director was recognized to explain that the total budget is up only 8.8%, but because of reduced revenues and no current surplus plus making up last year's tax decrease, the tax rate is up considerably.

Rep. Allen moved that salaries be the first order of business, seconded by Rep. Seely. Voice vote - unanimous.

Rep. Snell moved to accept the Executive Committee's recommendation on wages. Seconded by Rep. Buckman. Discussion.

Rep. Mann moved to amend the motion to a 10% salary increase for all employees except elected officials. Seconded by Rep. Chambers. Discussion.

Chair to Rep. Copenhaver.

Rep. LaMott moved amendment to the amendment that a 10% increase be given to all unclassified personnel to include deputy sheriffs, dispatch, court house clerical and maintenance, Nursing Home Administrator, Co-Administrator, Director of Nursing Service and Farmers, and that the classified Nursing Home, Jail and House of Correction be separated out from 10% and those wages be increased as recommended by the Commissioners. (This amendment would restore the salaries to the Commissioners' recommended budget.)

Roll call vote on the LaMott amendment: Yes: Ward, LaMott, Mann, Christy, Chambers, Copenhaver, Crory, King, Logan, Walter, Ware. No: Allen, McAvoy, Cate, Pepitone, Snell, Clark, Thomson, Lowmes, Buckman, Low, Seely, Dearborn, Rounds, Aldrich, McIver. Amendment failed: 11 Yes - 15 No.

Rep. Pepitone moved, Rep. Mann seconded, amendment that the question be divided. On voice vote, Ayes have it.

Rep. Pepitone moved amendment for 10% increase on all wages excluding the Nursing Home, Jail and House of Correction. Seconded by Rep. Chambers. Discussion. Roll call vote. Yes: Ward, Pepitone, LaMott, Mann, Christy, Low, Seely, Chambers, Copenhaver, Crory, King, Logan, Walter, Ware. No: Allen, McAvoy, Cate, Snell, Clark, Thomson, Lowmes, Buckman, Dearborn, Rounds, Aldrich, McIver. Amendment passed: 14 Yes - 12 No.

Rep. Pepitone moved to reconsider, Rep. Allen seconded. Discussion. Roll call vote. Yes: Allen, McAvoy, Cate, Pepitone, Snell, Clark, Thomson, Lowmes, Dearborn, Rounds, Crory, Aldrich, McIver. No: Ward, LaMott, Mann, Christy, Buckman, Low, Seely, Chambers, Copenhaver, King, Logan, Walter, Ware. Tie vote fails 13 - 13.

Rep. Aldrich moved question; Rep. Allen seconded. Unanimous. Roll call vote on Mann amendment as amended - all court house clerical and maintenance, deputies, dispatch, and farm personnel shall receive 10% salary increase in the budget. (Excepts elected, Nursing Home and Jail/House of Correction). Roll call: Yes: Ward, Cate, Pepitone, LaMott, Mann, Christy, Buckman, Low, Seely, Dearborn, Chambers, Copenhaver, Crory, King, Aldrich, Logan, Walter, McIver, Ware. No: Allen, McAvoy, Snell, Clark, Thomson, Lowmes, Rounds. Amendment passed: 19 Yes - 7 No.

Roll call on Snell first part of divided motion as amended. Yes: Allen, McAvoy, Ward, Cate, Pepitone, Snell, Clark, LaMott, Mann, Christy, Lowmes, Buckman, Low, Seely, Dearborn, Chambers, Copenhaver, Crory, King, Aldrich, Logan, Walter, McIver, Ware. No: Thomson, Rounds. Motion as amended passed: 24 Yes - 2 No.

Chair to LaMott.

Second part of divided question on Snell motion: Salary increase for Nursing Home, Jail/House of Correction, and elected officials as recommended by Commissioners, with wage recommendations on chart for Nursing Home and Jail/House of Correction to be effective in 2 stages, $\frac{1}{2}$ now and $\frac{1}{2}$ in mid June 1981. Rep. Snell explained classified wage recommendations.

Rep. Dearborn amended for second half of increase to become effective January 1, 1981, instead of June 1981. No second to amendment.

Rep. Copenhaver moved to amend that elected officials be divided from question and be treated separately from Nursing Home and Jail/House of Correction. Seconded by Rep. Aldrich.

Roll call vote on amendment. Yes: Ward, LaMott, Mann, Low, Seely, Dearborn, Chambers, Copenhaver, Crory, King, Logan, Walter, Ware. No: Allen, McAvoy, Cate, Pepitone, Clark, Snell, Thomson, Christy, Lowmes, Buckman, Rounds, Aldrich, McIver. Tie amendment lost, 13 - 13.

Roll call vote on question: Yes: Allen, McAvoy, Cate, Pepitone, Clark, Snell, Thomson, Lowmes, Buckman, Rounds, Aldrich, McIver, Ware. No: Ward, Mann, Low, Seely, Dearborn, Chambers, Copenhaver, Crory, King, Logan, Walter. Pass: LaMott, Christy. Question passed: 13 Yes - 11 No - 2 Pass. Chair to be recorded as No.

Rep. McIver moved to reconsider, seconded by Rep. Low. Discussion. Roll call vote: Yes: McAvoy, Cate, Ward, LaMott, Mann, Christy, Low, Seely, Dearborn, Chambers, Copenhaver, Crory, King, Logan, Walter, McIver, Ware. No: Allen, Pepitone, Snell, Clark, Thomson, Lowmes, Buckman, Rounds, Aldrich. Motion to reconsider passed, 17 Yes - 9 No.

Chair to Copenhaver. Rep. LaMott addressed issue of reconsideration. Discussion. Chair returned to LaMott.

Rep. Dearborn moved amendment to original Snell motion to be effective July 1, 1980, and January 1, 1981. Seconded by Rep. Aldrich. Discussion.

Rep. Christy moved amendment to Dearborn amendment that increases be effective immediately, July 1, 1980. Seconded by Rep. Crory.

Rep. Mann moved amendment to divide Nursing Home and Jail/House of Correction from elected officials. Seconded by Rep. Low. Discussion. Roll call vote: Yes: Allen, Cate, LaMott, Mann, Low, Dearborn, Chambers, Copenhaver, King, Walter, McIver, Logan. No: McAvoy, Ward, Pepitone, Snell, Clark, Thomson, Christy, Lownes, Buckman, Seely, Rounds, Crory, Aldrich, Ware. Lost 12 Yes - 14 No.

Roll call on Christy amendment: Yes: Ward, LaMott, Mann, Christy, Buckman, Seely, Chambers, Copenhaver, Crory, King, Logan, Walter. No: Allen, McAvoy, Cate, Pepitone, Snell, Clark, Thomson, Lownes, Low, Dearborn, Rounds, Aldrich, McIver, Ware. Lost 12 Yes - 14 No.

Rep. Low moved amendment to separate elected officials as amended to Dearborn motion (to remove elected from main motion). Seconded by Rep. Copenhaver. Discussion. Roll call on amendment: Yes: Allen, McAvoy, Cate, LaMott, Mann, Low, Seely, Chambers, Copenhaver, King, Logan, Walter, McIver. No: Ward, Pepitone, Snell, Clark, Thomson, Christy, Lownes, Buckman, Dearborn, Rounds, Crory, Aldrich, Ware. Tie vote lost, 13 Yes - 13 No.

Rep. Aldrich moved question, seconded by Rep. Allen. Voice vote unanimous.

Roll call vote on Dearborn move to implement second half of increase effective January 1, 1981. Yes: Allen, McAvoy, Ward, Cate, Pepitone, Snell, Clark, LaMott, Mann, Thomson, Christy, Lownes, Buckman, Low, Seely, Dearborn, Rounds, Chambers, Copenhaver, Crory, King, Aldrich, Logan, Walter, McIver, Ware. Yes - 26, Unanimous. Adopted.

Results of Wage motions: Elected officials as set in Executive Committee Recommendations; All courthouse clerical, maintenance, deputies, dispatch, and farmers at 10% now; All Nursing Home and Jail/HofC as recommended by Commissioners with ½ now and second ½ January 1, 1981. Additional funds required to implement: \$67,855 Wage Adjust plus \$6,800 Benefit Adjust.

Rep. Clark excused from remainder of meeting.

Chair declared 15 minute recess at 1:00 p.m.

Chairman LaMott reconvened meeting at 1:15 p.m.

Rep. Chambers moved to adopt the Commissioners' recommendations of \$14,532 for White Mountain Mental Health and \$20,006 for West Central Mental Health consistent with Lakes Region Mental Health recommendation of \$10,880, i.e., \$1.00 per capita. Seconded by Rep. Rounds. Discussion.

Rep. Snell amended motion to appropriate \$150,475 total for Social Services, which takes care of Chambers' motion and keeps all others as recommended by the Executive Committee. Seconded by Rep. Rounds. Discussion.

Rep. Christy moved to amend amendment to appropriate \$154,160 for Social Services, adding \$3,685 for the Upper Valley Training Center. Seconded by Rep. King. Discussion.

Rep. Copenhaver protested the method of voting for a total figure; feels Delegation should take up each Social Service agency individually.

Rep. Snell withdrew original amendment; Rep. Christy withdrew amendment. Rep. Rounds and Rep. King withdrew seconds.

Rep. Mann moved question, Rep. Ward seconded. Unanimous.

Roll call vote on Chambers' motion - \$14,532 to White Mountain and \$20,006 to West Central. Yes: Allen, McAvoy, Ward, Cate, Pepitone, LaMott, Mann, Thomson, Buckman, Low, Seely, Dearborn, Rounds, Chambers, Copenhaver, Crory, King, Logan, Walter. No: Snell, Christy, Lownes, Ware. Other: Aldrich, McIver. Motion passed, 19 Yes, 4 No, 2 Other.

Rep. Walter moved to accept the Commissioners' recommendation for Home-maker/Home Health raising Lebanon Homemaker/Home Health from \$12,500 to \$14,000. Seconded by Rep. Chambers. Roll call vote: Yes: Ward, LaMott, Mann, Seely, Chambers, Copenhaver, Crory, King, Walter. No: Allen, McAvoy, Cate, Pepitone, Snell, Thomson, Christy, Lownes, Buckman, Low, Dearborn, Rounds, Aldrich, Logan, McIver, Ware. Motion Lost, 9 Yes, 16 No.

Rep. Christy moved Upper Valley Training Center be increased from \$9,000 to \$12,685. Seconded by Rep. Walters & King. Roll call vote on motion: Yes: Ward, LaMott, Mann, Christy, Seely, Dearborn, Chambers, Copenhagen, Crory, King, Logan, Walter. No: Allen, McAvoy, Cate, Pepitone, Snell, Thomson, Lownes, Buckman, Low, Rounds, McIver, Ware. Other: Aldrich. Tie vote lost, 12 Yes, 12 No, 1 Other.

Rep. Snell moved \$9,000 be appropriated for Upper Valley Training Center. Seconded by Rep. McIver.

Rep. Copenhagen moved amendment to increase the appropriation by \$3,685. Seconded by Rep. Walter. Roll call vote on amendment: Yes: Ward, LaMott, Mann, Christy, Buckman, Seely, Chambers, Copenhagen, Crory, King, Aldrich, Logan, Walter. No: Allen, McAvoy, Cate, Pepitone, Snell, Thomson, Lownes, Low, Dearborn, Rounds, McIver, Ware. Amendment passed, 13 Yes, 12 No.

Voice vote on motion as amended. Ayes have it. Amended motion adopted.

Rep. McAvoy moved that \$2,500 be added to TEMPO. Seconded by Rep. Copenhagen. Voice vote on motion in favor—motion adopted.

Rep. Walter moved to adopt the Commissioners' recommendation of \$5,000 for Youth House (Upper Valley Youth Services). Seconded by Rep. Chambers. Roll call vote on motion: Yes: Allen, Mann, Buckman, Seely, Chambers, Copenhagen, Crory, King, Walter. No: McAvoy, Ward, Cate, Pepitone, Snell, Thomson, Christy, Lownes, Low, Dearborn, Rounds, Aldrich, Logan, McIver, Ware. No vote: Chair LaMott. Motion lost, 9 Yes, 15 No.

Chair to Copenhagen. Rep. LaMott spoke on Meals and Wheels programs in Grafton County. Chair returned to LaMott.

Rep. Copenhagen moved that \$2,500 be added to Ammonoosuc Family Planning, increasing appropriation to \$5,000. Seconded by Rep. Ward. Roll call vote: Yes: LaMott, Mann, Seely, Chambers, Copenhagen, Crory, King, Walter, Ward. No: Allen, McAvoy, Cate, Pepitone, Snell, Thomson, Christy, Lownes, Buckman, Low, Dearborn, Rounds, Aldrich, Logan, McIver, Ware. Motion lost, 9 Yes, 16 No.

Rep. Crory moved \$4,000 be appropriated for Headrest. Seconded by Rep. Chambers. Roll call vote: Yes: Ward, LaMott, Seely, Chambers, Copenhagen, Crory, King, Walter. No: Allen, McAvoy, Cate, Pepitone, Snell, Mann, Thomson, Christy, Lownes, Buckman, Low, Dearborn, Rounds, Aldrich, Logan, McIver, Ware. Motion lost, 8 Yes, 17 No.

No discussion on Upper Valley Hostel. No motion.

Rep. Copenhagen moved the sum of \$3,500 be appropriated for the Human Services Council. Seconded by Rep. Mann. Roll call vote: Yes: Ward, Mann, Chambers, Copenhagen, Crory, King. No: Allen, McAvoy, Cate, Pepitone, Snell, LaMott, Thomson, Christy, Lownes, Buckman, Low, Seely, Dearborn, Rounds, Aldrich, Logan, McIver, Ware. Pass: Walter. Motion lost, 6 Yes, 18 No, 1 Pass.

Rep. McIver moved \$2,500 be stricken from Family Planning. Seconded by Rep. Thomson. Discussion. Rep. Aldrich moved the question, seconded by Rep. Allen. Unanimous. Roll call vote on McIver motion: Yes: Allen, Cate, Pepitone, Snell, Thomson, Lownes, Buckman, Low, Aldrich, McIver, Ware. No: McAvoy, Ward, LaMott, Mann, Christy, Seely, Dearborn, Rounds, Chambers, Copenhagen, King, Logan, Walter. Absent: Crory. Motion lost, 11 Yes, 13 No.

Rep. Rounds moved to appropriate a total of \$156,660 for Social Services. Seconded by Rep. Seely. Roll call vote: Yes: Allen, McAvoy, Ward, Cate, Pepitone, Snell, LaMott, Mann, Christy, Buckman, Seely, Dearborn, Rounds, Chambers, Copenhagen, King, Logan, Walter. No: Thomson, Lownes, Low, Aldrich, McIver, Ware. Motion carried, 18 Yes, 6 No; Crory absent.

Rep. Rounds moved to increase appropriation for Correctional Officer Training Program by \$2,200. Seconded by Rep. King. Explanation and discussion. Rep. Allen moved question, seconded by Rep. King. Unanimous. Voice vote on motion carried in favor. Motion adopted.

Chair to Copenhagen.

Rep. LaMott moved a supplementary appropriation of \$5,100 be applied to the elected officials' salaries so that each will receive a 10% increase. Seconded by Rep. Low and Mann. Roll call vote on motion: Yes: Allen, McAvoy, Cate, LaMott, Mann, Thomson, Christy, Lownes, Buckman, Low, Dearborn, Chambers, Copenhagen, Crory, King, Logan, Walter, McIver, Ware. No: Ward, Pepitone, Snell, Seely, Rounds, Aldrich. Motion carried, 19 Yes, 6 No.

Chair returned to LaMott. Other recommendations to be addressed? None offered.

Rep. Snell moved that Revenue Sharing funds be expended as listed: Social Services (9610) - \$156,660, Sheriff Dept., Equipment (4140.97) - \$9,284, Energy Conservation (9200) - \$5,000, Increased Welfare (4190.55&56) - \$17,419, Total of \$188,363. Seconded by Rep. Mann. Voice vote unanimous. Motion adopted.

Moved by Rep. Christy, seconded by Rep. Mann, that the total Fiscal Year 1981 budget appropriation be \$4,941,351, of which \$2,359,319 is to be raised by taxes. Discussion. Voice vote in favor, motion carried with three dissenting votes—Aldrich, Snell, McIver.

Rep. Seely requested that a summary of Executive Committee meetings be sent to the delegation members each time the Executive Committee meets.

Rep. Christy remarked on the waste of time by Executive Committee working on recommendations. Discussion.

Rep. Snell moved to adjourn at 3:35 p.m., seconded, unanimous.

Respectfully submitted,
Giles Low, II, Acting Clerk
Grafton County Delegation

July 1, 1980. Telephone poll vote by Executive Committee to authorize Commissioners to borrow \$800,000 in anticipation of taxes. Yes: LaMott, Copenhaver, Low, Christy, Logan, Snell, McAvoy.

BUDGET OF GRAFTON COUNTY

July 1, 1979 — June 30, 1980

Revenue	
County Nursing Home	1,834,179
County Jail	18,000
County Farm	188,450
Building Rental	8,040
Register of Deeds	150,000
Reimbursement of Welfare Exp.	3,000
Sheriff's Department Fees	16,800
Sheriff's Department - Dispatch	2,500
Revenue Sharing Funds	188,363
Extension Service	2,000
Reimb. from UNH - Forestry Agent Exp.	2,000
Miscellaneous Revenue	4,000
Interest Earned	20,000
Sewage System: State Share	25,000
Grant Funds	4,000
Credit on Water Line	4,500
Federal in Lieu of Taxes	21,000

Total Estimated Revenue	\$2,491,832
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Expenditures	
Administration	78,418
County Attorney	39,387
Medical Referee	9,000
Register of Deeds	104,817
Register of Probate	44,907
Sheriff's Department	249,638
Courthouse Maintenance	116,430
Apartment Maintenance	2,500
Superior Court	160,062
Public Welfare	695,980
Extension Service	92,155
Grafton County Conservation District	4,933
Social Services	154,775
Interest	66,800
Payment on Bonds and Notes	100,000
Sewer System, Phase III	140,000
Nursing Home Kitchen Renovation	2,889
Capital Outlay	33,250
Professional Liability Insurance	6,000
Salary Adjustment Fund	5,000
Contingency/Grant Accounts	4,000
Unemployment Insurance	50,000
County Nursing Home	1,823,234
County Jail	266,993
County Farm	193,549

Total Estimated Expenditures	\$4,444,717
Less Surplus Used to Reduce Tax Rate	480,000
Less Revenue	<u>2,491,832</u>

Amount to be Raised by County Tax	\$1,472,885
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REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To the Citizens of Grafton County:

As required by Statutes, the Commissioners of Grafton County herewith submit the reports of the various county officials for Fiscal Year 1980.

Due to inflated Nursing Home expenses with somewhat reduced revenues and rapidly increasing costs of welfare reimbursements to the State, our budget year ended very close to the line, with a \$3,620 surplus. If current trends continue with ever inflating costs and reduced revenues, we do not foresee a better picture for the next budget year.

Welfare assistance programs are increasing and becoming more involved, especially with the current energy crunch and rapidly inflating economy. We also foresee a possible decrease in Federal and State contributions to social service programs which could have considerable impact on local budgets.

The sewage disposal system has progressed slightly, with planning completed and ready to go out for bid. If all goes well, we may be able to submit a final report

next year.

The Commissioners worked closely with the Nursing Home Employee Council to set up a wage/benefit package more compatible to the State program for Glencliff employees. The Commissioners hope to work out a job description/wage scale plan for courthouse employees in the near future.

Grafton County is gradually converting from a bookkeeping machine system to a computerized system for all county accounts. Payroll was converted effective January 1, 1980, and vendor payment and receipt programs were recently added. Patient accounts and purchase order programs will be added later. The system is too new for comprehensive comments, but we anticipate constructive changes in the overall accounting and reporting system.

The Commissioners hold their regular meeting every Monday (except holidays) at 9:30 a.m. in the Commissioners' Office of the Grafton County Courthouse, followed by a second meeting at the Grafton County Nursing Home Complex at 1:00 p.m., which regularly includes visits to farm and jail facilities. Public and press are welcome, and in fact are encouraged to attend the meetings.

In closing we wish to express our appreciation to the staff and employees, members of the Delegation, town/city and State officials, and other agencies for their continuing support and cooperation. We commend the Employee Council for their time and effort in working out a mutually acceptable employee package. We especially appreciate the fine communication and rapport of all concerned.

Respectfully submitted,

RICHARD L. BRADLEY, Chairman

DOROTHY CAMPION, Clerk

ARTHUR E. SNELL, Commissioner

REPORT OF THE GRAFTON COUNTY TREASURER

To the Citizens of Grafton County:

Grafton County's budget year ended very close to the estimated appropriation, with a \$3,620 surplus. Because of the Delegation's decision to use a two-year surplus in one budget year to allow citizens a reduced county tax in FY 1980, the next fiscal year budget will result in a heavier tax factor to make up the decrease as well as reduced revenues, and to allow for standard budget increases.

Our accountant's audited annual report is detailed in following pages for your review. Below is a breakdown of the Cash and Investments of \$619,808.42 as reported on the Combined Balance Sheet of the audited report:

Lafayette National Bank:	
Checking Account	34,173.73
Payroll Account	1,000.00
Cash Management Savings Account	347,988.27
Revenue Sharing Fund Account	56,346.42
Cert. of Deposit - Sewage Funds	140,000.00
Cert. of Deposit - Unemployment Fund	40,000.00
Nursing Home Petty Cash Fund	300.00
	\$619,808.42

I wish to thank the staff in the Commissioners' Office for their effort and assistance in carrying out the duties and responsibilities of the County Treasurer.

Respectfully submitted,
A. FRANK STIEGLER, III
Grafton County Treasurer

September 12, 1980

AUDITORS' REPORT

Board of County Commissioners
County of Grafton, New Hampshire
Woodsville, New Hampshire 03785

Gentlemen:

We have examined the financial statements of the funds and account groups, as indexed, of the County of Grafton, New Hampshire as at and for the fiscal year ended June 30, 1980. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The county presently does not maintain the accounts of the Grafton County Nursing Home on the accrual basis of accounting, as explained in Note 1 of the financial statements; this being a departure from generally accepted accounting principles.

In our opinion, except as noted in the above paragraph, the financial statements of the funds and account groups of the County of Grafton, New Hampshire, as indexed, present fairly the financial position of such funds and account groups as at June 30, 1980 and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The accompanying supplemental information and the column on the accompanying financial statements captioned "Total Memorandum Only" are not necessary for a fair presentation of the financial statements, but are presented as additional analytical data. The supplemental information has been subjected to the tests and other auditing procedures applied in the examination of the financial statements listed in the foregoing table of contents and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Respectfully submitted,
Jon R. Lang
Certified Public Accountant
JOHN E. RICH & COMPANY
Accountants and Auditors

COUNTY OF GRAFTON, NEW HAMPSHIRE NOTES TO FINANCIAL STATEMENTS

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Grafton, New Hampshire, conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

Basis of Presentation

The accounts of the County are organized on the basis of funds or accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues, and expenditures or expenses. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the County:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources requiring separate accounting because of legal or regulatory provisions or administrative action.

FIDUCIARY FUND

Agency Funds - Agency Funds are used to account for assets held as an agent by the County for others.

ACCOUNT GROUPS

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the County.

General Long-Term Debt Account Group - This account group is established to account for long-term debt that is backed by the County's full faith and credit. All bonded debt is recorded in this account.

Basis of Accounting

The modified accrual basis of accounting is followed by the governmental funds and fiduciary funds. Under the modified accrual basis of accounting, revenues are recorded when received in cash unless susceptible to accrual, i.e., measurable and available to finance the County's operations or of a material amount and not received at the normal time of receipt. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

Inventories

All funds except the nursing home do not recognize inventories which are expensed as purchased. The nursing home inventories are recorded at cost.

General Fixed Assets

Land, buildings and equipment are recorded at historical cost. Depreciation is computed on the straight-line method over the estimated useful lives of the assets. Ranges of annual depreciation rates are as follows:

	Estimated Useful Life (Years)
Buildings and Improvements	5 to 70
Furniture and Office Equipment	5 to 15
Equipment	5 to 15
Automobile	3

When property units are retired, or otherwise disposed of, the applicable cost and accumulated depreciation thereon is removed from the property records and related asset depreciation reserve accounts.

Nursing Home

The activities of the nursing home are accounted for in the general fund. Generally accepted accounting principles require that enterprise funds be established to account for financing of services to the general public where all or most of the costs involved are collected in form of charges to users of such services. Such accounting principles would also require the preparation of separate financial statements, and the recognition of depreciation on fixed assets. This change is expected to be made at some future date as it has a significant effect on the fund balances.

NOTE 2 — PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid for from County funding and employee contributions. Employee contributions constitute an annuity

savings fund from which a portion of the retirement allowances is paid. Pension expense for the year totaled \$48,373 determined on an actuarial basis. The unfunded past service liability of the entire retirement system was approximately nineteen million dollars (of which approximately seventeen million dollars is the state's liability) and is being amortized over a twenty year period terminating in 1993. The value of vested benefits of the employees has not been determined.

NOTE 3 — ACCUMULATED UNUSED EMPLOYEES' BENEFITS

Accumulated unused vacation and sick leave at the end of the fiscal year is quite small and does not exceed a normal year's accumulation.

NOTE 4 — FUTURE DEBT REQUIREMENT

The debt service requirements of the County's outstanding bonds at June 30, 1980 are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1980-81	\$ 140,000	\$ 70,550	\$ 210,550
1981-82	140,000	62,250	202,250
1982-83	140,000	53,950	193,950
1983-84	140,000	45,650	185,650
Subtotal	560,000	232,400	792,400
1984-88	700,000	103,750	803,750
Total	<u>\$ 1,260,000</u>	<u>\$ 336,150</u>	<u>\$ 1,596,150</u>

NOTE 5 — LITIGATION

Per the County attorney, there is no pending litigation in which Grafton County is involved.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
June 30, 1980

ASSETS	Governmental Fund Types		Fiduciary Fund Types		Account Groups		Total (Memorandum Only)	
	Special Revenue		Agency		General Fixed Assets	Long-Term Debt		
	General							
Cash and Investments	\$	619,808	\$	274,685	\$		\$	894,493
Accounts Receivable		160,540						160,540
Due from Other Governmental Units								47,288
Inventories		33,750		47,288				33,750
Property, Plant and Equipment, Net						2,686,663		2,686,663
Amount Required to be Provided in the Future for Retirement of Debt							1,260,000	1,260,000
TOTAL ASSETS	\$	814,098	\$	47,288	\$	2,686,663	\$	5,082,734
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts Payable	\$	784,923	\$		\$		\$	784,923
Accrued Expenses		25,555						25,555
Bonds Payable							1,260,000	1,260,000
Total Liabilities		810,478		-	-	-	1,260,000	2,070,478

Fund Equity:					
Investment in General Fixed Assets					
Fund Balance:				\$	2,686,663
Reserve for Specific Agencies			274,685		2,686,663
Unreserved:					274,685
Undesignated	3,620	47,288			50,908
Total Fund Equity	<u>3,620</u>	<u>47,288</u>	<u>274,685</u>	<u>—</u>	<u>3,012,256</u>
TOTAL LIABILITIES AND					
FUND EQUITY	<u>\$</u>	<u>814,098</u>	<u>\$</u>	<u>47,288</u>	<u>\$</u>
				<u>274,685</u>	<u>1,260,000</u>
				<u>\$</u>	<u>5,082,734</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
AND FIDUCIARY FUND TYPES
For the Fiscal Year Ended June 30, 1981

	Governmental Fund Types			Fiduciary Fund Types	(Total Memorandum Only)
	General	Special Revenue	Debt Service		
Sources of Financial Resources					
Revenues:					
Taxes	\$ 1,472,885	\$ 185,656		\$	\$ 1,472,885
Intergovernmental Revenue	25,185				210,841
Nursing Home	1,780,574				1,780,574
Jail	14,490				14,490
Farm	242,843				242,843
Charges for Services	184,001				184,001
Rental	7,597				7,597
Interest	61,345			4,107	65,452
Miscellaneous	3,020				3,020
Bail and Transfers				192,355	192,355
Patient Funds Received				39,226	39,226
Total Revenues	3,791,940	185,656		235,688	4,213,284
Other Sources:					
Interfund Transfers	200,338	18,180	218,882		437,400
Total Sources of Financial Resources	3,992,278	203,836	218,882	235,688	4,650,684

Uses of Financial Resources

Expenditures:

Current:

General Government	1,756,335			1,756,335
Nursing Home	1,801,846			1,801,846
Jail	278,094			278,094
Farm	184,283			184,283
Bail Refunds and Forfeits			61,237	61,237
Funds Disbursed to Patients			50,203	50,203
Capital Outlay	249,513			249,513
Debt Service				
Principal		140,000		140,000
Interest		78,882		78,882
Total Expenditures	4,270,071	—	111,440	4,600,393
Other Uses:				
Interfund Transfers	237,717	200,338	—	438,055
Total Uses of Financial Resources	4,507,788	200,338	111,440	5,038,448

Net Increase (Decrease) in Fund Balance During the Year

Fund Balance, July 1, 1979	(515,510)	3,498	124,248	(387,764)
Adjustment of Prior Years' Accounts Payable	511,905	43,790	150,437	706,132
Fund Balance, June 30, 1980	7,225	—	—	7,225
	\$ 3,620	\$ 47,288	\$ 274,685	\$ 325,593

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
For the Fiscal Year Ended June 30, 1980

	Budget	General Fund Actual	Over (Under) Budget
Sources of Financial Resources			
Revenues:			
Taxes	\$ 1,472,885	\$ 1,472,885	\$
Intergovernmental Revenues	49,000	25,185	(23,815)
Nursing Home	1,834,179	1,780,574	(53,605)
Jail	18,000	14,490	(3,510)
Farm	188,450	242,843	54,393
Charges for Services	173,300	184,001	10,701
Rental	8,040	7,597	(443)
Interest	20,000	61,345	41,345
Miscellaneous	8,500	3,020	(5,480)
Total Revenues	<u>3,772,354</u>	<u>3,791,940</u>	<u>19,586</u>
Other Sources:			
Interfund Transfers	<u>192,363</u>	<u>200,338</u>	<u>7,975</u>
Total Resources of Financial Resources	<u>3,964,717</u>	<u>3,992,278</u>	<u>27,561</u>
Uses of Financial Resources			
Expenditures:			
Current:			
General Government	1,792,770	1,756,335	(36,435)
Nursing Home	1,740,676	1,801,846	61,170
Jail	264,423	278,094	13,671
Farm	172,760	184,283	11,523
Capital Outlay	<u>254,288</u>	<u>249,513</u>	<u>(4,775)</u>
Total Expenditures	<u>4,224,917</u>	<u>4,270,071</u>	<u>45,154</u>
Other Uses:			
Interfund Transfers	<u>219,800</u>	<u>237,717</u>	<u>17,917</u>
Total Uses of Financial Resources	<u>4,444,717</u>	<u>4,507,788</u>	<u>63,071</u>
Net Increase (Decrease) in Fund Balance During the Year	(480,000)	(515,510)	(35,510)
Fund Balance, July 1, 1979	480,000	511,905	31,905
Adjustment of Prior Years' Accounts Payable	<u>—</u>	<u>7,225</u>	<u>7,225</u>
Fund Balance, June 30, 1980	<u>\$ —</u>	<u>\$ 3,620</u>	<u>\$ 3,620</u>

Special Revenue Funds			Total (Memorandum Only)		
Budget	Actual	Over/ (Under) Budget	Budget	Actual	Over/ (Under) Budget
\$ 192,363	\$ 185,656	\$ (6,707)	\$ 1,472,885	\$ 1,472,885	\$ (30,522)
			241,363	210,841	(53,605)
			1,834,179	1,780,574	(3,510)
			18,000	14,490	54,393
			188,450	242,843	10,701
			173,300	184,001	(443)
			8,040	7,597	41,345
			20,000	61,345	(5,480)
			8,500	3,020	
<u>192,363</u>	<u>185,656</u>	<u>(6,707)</u>	<u>3,964,717</u>	<u>3,977,596</u>	<u>12,879</u>
<u>—</u>	<u>18,180</u>	<u>18,180</u>	<u>192,363</u>	<u>218,518</u>	<u>26,155</u>
<u>192,363</u>	<u>203,836</u>	<u>11,473</u>	<u>4,157,080</u>	<u>4,196,114</u>	<u>39,034</u>
			1,792,770	1,756,335	(36,435)
			1,740,676	1,801,846	61,170
			264,423	278,094	13,671
			172,760	184,283	11,523
			254,288	249,513	(4,775)
<u>—</u>	<u>—</u>	<u>—</u>	<u>4,224,917</u>	<u>4,270,071</u>	<u>45,154</u>
<u>192,363</u>	<u>200,338</u>	<u>7,975</u>	<u>412,163</u>	<u>438,055</u>	<u>25,892</u>
<u>192,363</u>	<u>200,338</u>	<u>7,975</u>	<u>4,637,080</u>	<u>4,708,126</u>	<u>71,046</u>
<u>—</u>	<u>3,498</u>	<u>3,498</u>	<u>(480,000)</u>	<u>(512,012)</u>	<u>(32,012)</u>
<u>—</u>	<u>43,790</u>	<u>43,790</u>	<u>480,000</u>	<u>555,695</u>	<u>75,695</u>
<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>7,225</u>	<u>7,225</u>
<u>\$ —</u>	<u>\$ 47,288</u>	<u>\$ 47,288</u>	<u>\$ —</u>	<u>\$ 50,908</u>	<u>\$ 50,908</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN GENERAL FIXED ASSETS
For the Fiscal Year Ended June 30, 1980

	Balance July 1, 1979	Additions	Retirements	Balance June 30, 1980
Cost or Estimated Value:				
Buildings and Land				
General Government	\$ 2,008,830	\$ 146,218	\$	\$ 2,155,048
Nursing Home	1,089,834	17,776		1,107,610
Jail	140,657	1,206		141,863
Farm	449,989	7,368		457,357
Equipment				
General Government	180,877	55,072	11,494	224,455
Nursing Home	131,932	10,228	69,366	72,794
Jail	25,680	2,144		27,824
Farm	65,527	9,501	10,688	64,340
Total Cost or Estimated Value	<u>4,093,326</u>	<u>249,513</u>	<u>91,548</u>	<u>4,251,291</u>
Accumulated Depreciation:				
General Government	476,238	87,165	11,494	551,909
Nursing Home	426,160	39,918	69,366	396,712
Jail	147,132	3,735		150,867
Farm	464,429	11,399	10,688	465,140
Total Accumulated Depreciation	<u>1,513,959</u>	<u>142,217</u>	<u>91,548</u>	<u>1,564,628</u>

Net Depreciated Value:			
General Government	1,713,469	114,125	1,827,594
Nursing Home	795,606	(11,914)	783,692
Jail	19,205	(385)	18,820
Farm	51,087	5,470	56,557
Total Net Depreciated Value	<u>\$ 2,579,367</u>	<u>\$ 107,296</u>	<u>\$ 2,686,663</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN GENERAL LONG-TERM DEBT
For the Fiscal Year Ended June 30, 1980

	Balance July 1, 1979	General Obligation Bonds Issued	General Obligation Bonds Retired	Balance June 30, 1980
Amount to Be Provided for Retirement of Long-Term Debt	\$ 1,400,000	\$ —	\$ 140,000	\$ 1,260,000
General Obligation Debt Payable:				
Nursing Home; 4.75%, 20 Years, 1988	\$ 400,000	\$ —	\$ 40,000	\$ 360,000
Court House; 6.40%, 18 Years, 1988	1,000,000	—	100,000	900,000
Total General Obligation Debt Payable	\$ 1,400,000	\$ —	\$ 140,000	\$ 1,260,000

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
 COMBINING BALANCE SHEET
 ALL SPECIAL REVENUE FUNDS
 June 30, 1980

	Revenue Sharing	Other	Total
Assets			
Due from Other Governments	\$ 47,288	\$ —	\$ 47,288
TOTAL ASSETS	<u>\$ 47,288</u>	<u>\$ —</u>	<u>\$ 47,288</u>
Liabilities and Fund Balance			
Liabilities:			
Due to General Fund	\$ —	\$ —	\$ —
Fund Balance:			
Unreserved	<u>47,288</u>	<u>—</u>	<u>47,288</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 47,288</u>	<u>\$ —</u>	<u>\$ 47,288</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
ALL SPECIAL REVENUE FUNDS
For the Fiscal Year Ended June 30, 1980

	Revenue Sharing	Other	Total
Sources of Financial Resources:			
Revenues:			
Intergovernmental	\$185,656	\$ —	\$185,656
Other Sources:			
Transfers from General Fund	<u> —</u>	<u>18,180</u>	<u>18,180</u>
Total Revenues	<u>185,656</u>	<u>18,180</u>	<u>203,836</u>
 Uses of Financial Resources:			
Expenditures:			
Transfer to General Fund	<u>182,158</u>	<u>18,180</u>	<u>200,338</u>
Total Expenditures	<u>182,158</u>	<u>18,180</u>	<u>200,338</u>
 Net Increase in Fund Balance			
During the Year	3,498	—	3,498
 Fund Balance, July 1, 1979	<u>43,790</u>	<u> —</u>	<u>43,790</u>
 Fund Balance, June 30, 1980	<u>\$ 47,288</u>	<u>\$ —</u>	<u>\$ 47,288</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

COUNTY OF GRAFTON, NEW HAMPSHIRE
 COMBINING BALANCE SHEET
 ALL AGENCY FUNDS
 June 30, 1980

	Superior Court Bail and Escrow	Patient Funds	Total
Assets			
Cash	<u>\$210,063</u>	<u>\$ 64,622</u>	<u>\$274,685</u>
Fund Balance	<u>\$210,063</u>	<u>\$ 64,622</u>	<u>\$274,685</u>

The Notes to the Financial Statements are an Integral Part of this Statement

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
ALL AGENCY FUNDS
For the Fiscal Year Ended June 30, 1980

	Superior Court Bail and Escrow	Patient Funds	Total
Sources of Financial Resources			
Bail and Transfers	\$192,355	\$	\$192,355
Patient Funds Received		39,226	39,226
Interest	2,313	1,794	4,107
Total Sources of Financial Resources	<u>194,668</u>	<u>41,020</u>	<u>235,688</u>
Uses of Financial Resources			
Bail Refunds and Forfeits	61,237		61,237
Funds Disbursed to Patients		50,203	50,203
Total Uses of Financial Resources	<u>61,237</u>	<u>50,203</u>	<u>111,440</u>
Net Increase (Decrease) in Fund Balance			
During the Year	133,431	(9,183)	124,248
Fund Balance, July 1, 1979	<u>76,632</u>	<u>73,805</u>	<u>150,437</u>
Fund Balance, June 30, 1980	<u>\$210,063</u>	<u>\$ 64,622</u>	<u>\$274,685</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

GRAFTON COUNTY
 APPORTIONMENT OF COUNTY TAXES
 1979
 \$1,472,885.00

	Proportion of Tax	Tax
Alexandria	\$ 10.25	\$ 15,097.00
Ashland	21.74	32,021.00
Bath	8.94	13,168.00
Benton	3.27	4,816.00
Bethlehem	21.67	31,917.00
Bridgewater	19.14	28,191.00
Bristol	34.73	51,153.00
Campton	38.15	56,191.00
Canaan	25.40	37,411.00
Dorchester	4.81	7,085.00
Easton	4.69	6,908.00
Ellsworth	2.01	2,960.00
Enfield	35.40	52,140.00
Franconia	27.18	40,033.00
Grafton	9.50	13,992.00
Groton	5.59	8,233.00
Hanover	130.76	192,594.00
Haverhill	40.37	59,460.00
Hebron	18.72	27,572.00
Holderness	41.31	60,845.00
Landaff	6.29	9,264.00
Lebanon	139.64	205,674.00
Lincoln	43.61	64,233.00
Lisbon	12.26	18,058.00
Littleton	77.72	114,473.00
Lyman	4.55	6,702.00
Lyme	23.51	34,628.00
Monroe	11.02	16,231.00
Orange	3.57	5,258.00
Orford	15.64	23,036.00
Piermont	9.95	14,655.00
Plymouth	36.21	53,333.00
Rumney	15.94	23,478.00
Sugar Hill	15.02	22,123.00
Thornton	20.37	30,003.00
Warren	7.85	11,562.00
Waterville Valley	21.27	31,328.00
Wentworth	8.47	12,475.00
Woodstock	21.53	31,711.00
Livermore (Unincorporated)	1.95	2,873.00
	<u>\$ 1,000.00</u>	<u>\$1,472,885.00</u>

DETAIL OF PUBLIC WELFARE ASSISTANCE PAYMENTS

Towns	Direct Relief	Soldiers Aid
Alexandria	\$ 67.90	\$
Ashland	227.50	
Bath	55.25	
Benton	105.91	
Bethlehem	3,059.69	
Bristol	282.57	
Campton	19.82	
Canaan	5,143.40	628.22
Enfield	13,083.80	
Franconia	28.92	
Grafton	2,024.29	
Hanover	994.79	
Haverhill	2,475.49	1,022.58
Holderness	25.00	
Landaff	81.30	
Lebanon	45,902.10	740.90
Lincoln	215.00	
Lisbon	2,710.08	
Littleton	8,559.39	
Lyman	19.98	
Orford	1,221.44	
Plymouth	1,253.78	
Plymouth	315.66	
Rumney	576.63	
Thornton	20.00	
Warren	150.00	
Woodstock	235.17	
	<hr/>	<hr/>
	\$88,854.86	\$ 2,391.70

DETAIL OF ASSISTANCE PAYMENTS

	No. Persons	Direct Relief	No. Persons	Soldiers Aid	Board. of Child.	No. Chn.
1979						
July	115	4,292.48	1	47.75	3,114.80	23
August	140	5,672.87	1	142.90	3,412.73	24
September	170	7,616.49	5	79.99	3,552.33	24
October	98	6,517.42			2,952.16	21
November	185	6,779.49			4,553.00	25
December	192	7,814.64	1	92.03	3,756.80	23
1980						
January	101	5,536.00			3,907.00	21
February	140	8,296.33	1	42.00	4,550.28	23
March	181	10,386.22	3	1,185.28	3,508.06	21
April	82	4,141.91	3	183.74	3,641.80	17
May	129	7,779.47	3	287.37	4,497.09	20
June	154	14,021.54	3	330.64	4,659.04	23
		<hr/>		<hr/>	<hr/>	
		\$88,854.86		\$2,391.70	\$46,105.09	

DELEGATION EXPENSES

Ira E. Allen	68.46
*Rita C. McAvoy	387.00
Kathleen W. Ward	23.28
George H. Cate	62.85
Anthony Pepitone	48.48
*Fred W. Snell	272.70
W. Murray Clark	24.36
*Betty Jo Taffe	160.23
*Paul I. LaMott	320.04
Ezra B. Mann, II	31.98
Glyneta B. Thomson	41.40
*C. Dana Christy	453.00
E. John Lownes, III	65.37
Andrew H. Ware	87.84
Harold V. Buckman	63.00
*Giles Low, II	485.70
Francis C. Seely	33.72
Robert W. Dearborn	59.70
Neil F. McIver	28.50
*Bruce C. Rounds	330.96
Mary P. Chambers	55.08
*Marion L. Copenhaver	453.78
Elizabeth L. Crory	83.76
Michael B. King	56.40
Frederick C. Aldrich	88.86
Carl P. Foster	27.00
*James L. Logan	485.40
Lorine M. Walter	60.96
Roger S. Wood	57.48

	4,417.29
Postage	15.66

	4,432.95
FY 79 Encumber for June Expense - Paid in July	481.05

TOTAL	\$3,951.90
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* Executive Committee

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF SOURCES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Over/ (Under) Budget
Taxes			
Property Taxes	<u>\$1,472,885</u>	<u>\$1,472,885</u>	<u>\$ —</u>
Intergovernmental Revenues			
Reimbursement of Expenditures for			
Support of Poor, O.A.A., Direct			
Relief and Board and Care			
of Children	3,000	3,886	886
Federal Payment in Lieu of Taxes	21,000	21,299	299
Sewage System, State Share	<u>25,000</u>	<u>—</u>	<u>(25,000)</u>
Totals	<u>49,000</u>	<u>25,185</u>	<u>(23,815)</u>
Nursing Home			
Room/Board from Social Security	255,379	326,191	70,812
Room/Board from State	1,576,800	1,449,250	(127,550)
Miscellaneous	<u>2,000</u>	<u>5,133</u>	<u>3,133</u>
Totals	<u>1,834,179</u>	<u>1,780,574</u>	<u>(53,605)</u>
Jail	<u>18,000</u>	<u>14,490</u>	<u>(3,510)</u>
Farm			
Sale of Milk	125,000	148,237	23,237
Sale of Livestock	20,000	44,148	24,148
Sale of Wood	2,000	2,025	25
Produce o			
Produce to Nursing Home	35,000	35,133	133
Services to Nursing Home	2,700	3,428	728
House Expenses Reimbursed	3,500	3,938	438
Miscellaneous	<u>250</u>	<u>5,934</u>	<u>5,684</u>
Totals	<u>188,450</u>	<u>242,843</u>	<u>54,393</u>
Charges for Services			
Register of Deeds	150,000	151,654	1,654
Sheriff's Department Fees	16,800	28,156	11,356
Sheriff's Department Dispatch Service	2,500	2,585	85
Sheriff's Department Civil Credit	—	583	583
Reimbursement from UNH for			
Forestry Agent	2,000	1,000	(1,000)
Extension Service	<u>2,000</u>	<u>23</u>	<u>(1,977)</u>
Totals	<u>173,300</u>	<u>184,001</u>	<u>(10,701)</u>
Rental	<u>8,040</u>	<u>7,597</u>	<u>(443)</u>

	Budget	Actual	Actual Over/(Under) Budget
Interest	20,000	61,345	41,345
Miscellaneous Revenues			
Credit on Water Line	4,500	1,152	(3,348)
Miscellaneous	4,000	1,868	(2,132)
Totals	8,500	3,020	(5,480)
Other Sources			
Interfund Transfers			
Revenue Sharing	188,363	182,158	(6,205)
Grant Funds	4,000	18,180	14,180
Totals	192,363	200,338	7,975
Total Sources of Financial Resources	\$3,964,717	\$3,992,278	\$ 27,561

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
– BUDGET AND ACTUAL –
GENERAL FUND – GENERAL GOVERNMENT
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Actual Over/ (Under) Budget
Administration			
Salaries, Commissioners	\$12,800	\$12,800	\$ –
Salaries, Clerical	31,274	30,912	(362)
Social Security	2,817	2,831	14
Health Insurance	2,800	2,775	(25)
Retirement	1,200	1,975	775
Workmen's Compensation Insurance	300	240	(60)
Consultant Service	–	867	867
Contracted Services (Accountant)	6,500	6,500	–
Payroll Services	3,500	2,222	(1,278)
Printing, Binding, Books	1,800	1,235	(565)
Office Supplies	300	337	37
Dues, Licenses and Subscriptions	1,059	1,059	–
Postage	1,000	983	(17)
Advertising and Public Relations	300	197	(103)
Telephone	1,300	859	(441)
Travel and Expenses, Commissioners	2,000	1,965	(35)
Travel and Expenses, Other	1,500	1,186	(314)
Equipment Repairs and Maintenance	1,000	1,015	15
Equipment Rental	1,000	1,021	21
Subtotals, Administration	72,450	70,979	(1,471)

	Budget	Actual	Actual Over/ (Under) Budget
Treasurer			
Salary	1,868	1,712	(156)
Travel and Expenses	100	27	(73)
County Delegation			
Delegation Expenses	4,000	3,951	(49)
Totals, Administration	<u>78,418</u>	<u>76,669</u>	<u>(1,749)</u>
County Attorney			
Salary, Attorney	19,565	19,565	—
Salary, Secretary	8,861	8,840	(21)
Social Security	1,850	1,741	(109)
Health Insurance	1,615	1,092	(523)
Retirement	325	289	(36)
Workmen's Compensation Insurance	40	33	(7)
Contracted Services, Special Witness, etc.	1,768	25	(1,743)
Printing, Binding, Books	532	532	—
Office Supplies	300	103	(197)
Dues, Licenses, Subscriptions	266	100	(166)
Postage	200	214	14
Telephone	1,900	1,648	(252)
Travel and Expenses	600	447	(153)
Equipment Repairs and Maintenance	65	70	5
Contingency Account	500	—	(500)
Totals, County Attorney	<u>38,387</u>	<u>34,699</u>	<u>(3,688)</u>
Medical Referee			
Consultant Fees and Expenses	<u>9,000</u>	<u>9,518</u>	<u>518</u>
Register of Deeds			
Salary, Register	21,942	21,942	—
Salary, Clerical	33,000	33,660	660
Social Security	3,400	3,400	—
Health Insurance	2,425	2,383	(42)
Retirement	1,700	1,262	(438)
Workmen's Compensation Insurance	80	64	(16)
Printing, Binding, Books	4,050	3,917	(133)
Office Supplies	500	419	(81)
Postage	2,500	2,255	(245)
Telephone	1,200	1,044	(156)
Travel and Expenses	200	58	(142)
Equipment Repairs and Maintenance	4,800	4,432	(368)
Equipment Rental	10,000	8,502	(1,498)
General Liability Insurance	1,070	997	(73)
Indexing	6,808	6,304	(504)
Subtotals, Register of Deeds	<u>93,675</u>	<u>90,639</u>	<u>(3,036)</u>
Microfilm	<u>8,500</u>	<u>7,998</u>	<u>(502)</u>
Totals, Register of Deeds	<u>102,175</u>	<u>98,637</u>	<u>(3,538)</u>
Register of Probate			
Salary, Clerical	21,022	21,022	—
Social Security	2,000	1,673	(327)
Health Insurance	1,620	1,565	(55)
Retirement	285	249	(36)

Actual
Over/
(Under)
Budget

	Budget	Actual	
Workmen's Compensation Insurance	30	25	(5)
Outside Services, Legal	600	526	(74)
Printing, Binding, Books	1,500	678	(822)
Office Supplies	400	211	(189)
Postage	1,800	1,472	(328)
Guardianship Law, RSA 464	2,182	1,190	(992)
Fee Court Expense, Re Appeals	5,818	5,326	(492)
Telephone	1,500	1,366	(134)
Travel and Expenses	150	77	(73)
Expenses, Lebanon Office	3,000	3,000	—
Equipment Repairs and Maintenance	350	431	81
Microfilm	313	312	(1)
Equipment Rentals	1,000	974	(26)
Liability Insurance	687	772	85
Totals, Register of Probate	<u>44,257</u>	<u>40,869</u>	<u>(3,388)</u>

Sheriff's Department

Salary, Sheriff	19,345	19,345	—
Salary, Secretary	17,182	17,138	(44)
Salary, Regular Deputies	80,171	80,037	(134)
Salary, Dispatch Center	50,000	49,525	(475)
Social Security	1,400	1,350	(50)
Health Insurance	8,800	8,832	32
Retirement	11,000	11,367	367
Workmen's Compensation Insurance	4,600	4,586	(14)
Fees, Special Female Deputy, etc.	4,000	4,383	383
Printing, Binding, Books	400	322	(78)
Office Supplies	400	342	(58)
Postage	700	622	(78)
Other Supplies, Film	350	373	23
Uniform Allowance	800	746	(54)
Telephone	8,800	8,603	(197)
Expenses, Out of State and Miscellaneous	1,500	1,487	(13)
Cruiser Maintenance and Repair	4,500	4,351	(149)
Cruiser Gas and Oil	12,000	15,216	3,216
Equipment Repairs and Maintenance	3,800	4,487	687
Equipment Rental	1,000	1,069	69
Liability Insurance	1,500	1,470	(30)
Vehicle Insurance	3,000	2,827	(173)
Contingency Account	200	200	—
Totals, Sheriff's Department	<u>235,448</u>	<u>238,678</u>	<u>3,230</u>

Court House Maintenance

Salaries	32,095	32,429	334
Social Security	1,970	1,988	18
Health Insurance	1,920	2,007	87
Retirement	575	533	(42)
Workmen's Compensation Insurance	1,020	871	(149)
Contracted Services	2,400	2,118	(282)
Supplies	1,900	1,758	(142)
Electricity	25,000	23,905	(1,095)
Water	780	930	150
Fuel	32,720	32,545	(175)

	Budget	Actual	Actual Over/ (Under) Budget
Telephone	400	352	(48)
Travel and Expenses	100	65	(35)
Care of Grounds	800	458	(342)
Building Repairs and Maintenance	2,600	2,600	-
Plowing and Salting	200	160	(40)
Liability Insurance, Building	8,019	8,019	-
Totals, Court House Maintenance	112,499	110,738	(1,761)
Apartment Maintenance	3,000	3,367	367
Superior Court			
Allowance for Clerk Hire, Clerical and Bailiff Expense	89,000	87,965	(1,035)
Less: Credits, Clerk Hire Cost	(35,000)	(45,455)	10,455
Subtotal	54,000	42,510	(11,490)
Social Security	4,614	5,362	748
Health Insurance	3,654	4,394	740
Retirement	4,570	2,412	(2,158)
Workmen's Compensation Insurance	124	103	(21)
Printing, Binding, Books	4,000	3,181	(819)
Office Supplies	2,200	1,845	(355)
Dues, Licenses, Subscriptions	250	195	(55)
Postage	3,000	2,447	(553)
Jury Payroll	30,000	42,584	12,584
State vs Payroll (Witness)	5,000	5,440	440
Masters' Fees	10,000	8,214	(1,786)
Court Stenographers' Fees/Expenses	28,000	26,973	(1,027)
Telephone	2,600	2,734	134
Travel and Expenses, Clerk of Court	1,000	882	(118)
Travel and Expenses, Bailiff	2,000	2,896	896
Equipment Repairs and Maintenance	450	557	107
Equipment Rental	1,000	1,022	22
Liability Insurance	1,450	1,040	(410)
Totals, Superior Court	157,912	154,791	(3,121)
Public Welfare			
Salaries, Caseworkers	14,000	12,760	(1,240)
Social Security	860	759	(101)
Health Insurance	310	148	(162)
Workmen's Compensation Insurance	20	16	(4)
Contracted Services, Lebanon Rent	2,040	1,958	(82)
Printed Forms	500	468	(32)
Supplies	150	88	(62)
Direct Assistance	93,700	88,855	(4,845)
Supplemental OAA and APTD	45,000	38,506	(6,494)
Supplemental Under RSA 167:18C	120,000	108,655	(11,345)
Intermediate Nursing Care at			
County Home	200,000	217,870	17,870
Outside County Home	150,000	193,180	43,180
Soldiers' Aid	5,000	2,392	(2,608)
Board and Care of Children	57,431	46,105	(11,326)
Telephone	800	794	(6)
Travel and Expenses	1,500	942	(558)
Civil Service Fees	800	582	(218)
Totals, Public Welfare	692,111	714,078	21,967

	Budget	Actual	
Extension Service			
Salaries, Agents	37,000	37,000	—
Salary, Office Clerks	22,400	22,355	(45)
Summer Work Study	1,300	1,300	—
Social Security	1,373	1,372	(1)
Health Insurance	1,615	1,330	(285)
Retirement	725	658	(67)
Workmen's Compensation Insurance	32	69	37
Printing, Binding, Books	300	68	(232)
Office Supplies	2,300	2,199	(101)
Dues and Subscriptions	160	155	(5)
Postage	350	288	(62)
Other Supplies	1,200	1,152	(48)
Advertising and Public Relations	400	160	(240)
Telephone	5,600	4,648	(952)
Travel and Expenses, Agents	15,300	14,357	(943)
Travel and Expenses, Council	450	379	(71)
Equipment Repairs and Maintenance	600	665	65
Rental	450	348	(102)
Liability Insurance	100	74	(26)
Totals, Extension Service	91,655	88,577	(3,078)
Grafton County Conservation District	4,933	4,933	—
Social Services			
Mental Health			
Littleton	14,532	14,532	—
Lebanon/Hanover	20,006	20,006	—
Plymouth	10,880	10,880	—
Homemaker/Home Health			
Bristol, Alexandria & Bridgewater	3,800	3,800	—
Littleton	7,500	7,500	—
Plymouth	10,057	10,057	—
Lebanon/Hanover	12,500	12,500	—
North Country Child Abuse	8,000	8,000	—
Upper Valley Training Center	5,000	5,000	—
Youth House Association	5,000	5,000	—
Senior Meals and Wheels	46,000	46,000	—
Ammonoosuc Family Planning	2,500	2,500	—
Development Center of Upper Valley	4,000	4,000	—
T.E.M.P.O. Workshop	5,000	5,000	—
Totals, Social Services	154,775	154,775	—
Other			
Interest, Tax Anticipation Notes	6,000	6,444	444
Computer Forms	800	—	(800)
Energy Audit	250	250	—
Professional Liability Insurance	6,000	9,222	3,222
Salary Adjustment Fund	5,000	—	(5,000)
Juvenile Detention	150	90	(60)
Unemployment Insurance	50,000	10,000	(40,000)
Totals, Other	68,200	26,006	(42,194)
TOTALS,			
GENERAL GOVERNMENT	\$1,792,770	\$1,756,335	\$ (36,435)

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND — NURSING HOME
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Actual Over/ (Under) Budget
Administrative			
Salary, Administrator	20,772	20,722	(50)
Salary, Co-Administrator	14,267	14,233	(34)
Salary, Clerical	25,134	27,104	1,970
Salary, Purchasing	12,300	12,212	(88)
Social Security	74,200	78,572	4,372
Health Insurance	50,000	62,542	12,542
Retirement	25,000	25,131	131
Workmen's Compensation Insurance	46,265	38,615	(7,650)
Education and Conferences	1,254	1,035	(219)
Policy Review	500	500	—
Printing, Binding, Books	975	1,019	44
Office Supplies	2,200	2,174	(26)
Dues, Licenses, Subscriptions	800	722	(78)
Postage	700	574	(126)
Advertising and Public Relations	700	965	265
Telephone	4,830	4,917	87
Travel Expenses, Reimbursed	1,000	489	(511)
Travel Expenses, Station Wagon	1,200	929	(271)
Equipment Repairs and Maintenance	500	211	(289)
Equipment Rental, Copier	1,020	1,095	75
Malpractice Insurance	7,250	6,110	(1,140)
Insurance, Wagon and Minibus	735	661	(74)
Insurance, Building	5,725	4,785	(940)
Totals, Administrative	297,327	305,317	7,990
Dietary			
Salaries	164,299	183,844	19,545
Supplies	12,180	10,886	(1,294)
Food Supplies	156,948	150,813	(6,135)
Gas	1,450	1,424	(26)
Subtotals	334,877	346,967	12,090
Less: Amount Allocated to Jail	(45,627)	(55,515)	9,888
Totals, Dietary	289,250	291,452	2,202
Nursing Services			
Salary, Director	13,664	13,982	318
Salary, Charge Nurse	11,400	12,487	1,087
Salaries, RN's and LPN's	187,450	191,192	3,742
Salaries, Aides/Orderlies	488,500	519,820	31,320
Salaries, Restorative Nursing	37,900	30,916	(6,984)
M.H. Consulting Services	4,732	3,342	(1,390)
Supplies, Restorative Nursing	3,500	2,655	(845)
Supplies	19,800	22,030	2,230
Totals, Nursing Services	766,946	796,424	29,478

	Budget	Actual	Actual Over/ (Under) Budget
Plant			
Salaries	66,520	67,714	1,194
Electricity	16,250	17,225	975
Gas	125	51	(74)
Water	5,000	5,596	596
Fuel	82,000	104,606	22,606
Vehicle Repairs and Maintenance	720	923	203
Building Repairs and Maintenance	8,815	9,832	1,017
Unallocated Repairs and Maintenance	5,761	11,620	5,859
Subtotals	185,191	217,567	32,376
Less: Amount Allocated to Jail and Farm	(34,886)	(41,005)	6,119
Totals, Plant	150,305	176,562	26,257
Laundry			
Salaries	41,250	41,491	241
Supplies	6,500	5,784	(716)
Linen Purchases	9,000	6,802	(2,198)
Totals, Laundry	56,750	54,077	(2,673)
Housekeeping			
Salaries	126,200	128,720	2,520
Supplies	12,000	9,991	(2,009)
Totals, Housekeeping	138,200	138,711	511
Physicians and Pharmacy			
Salaries	13,000	12,681	(319)
Drugs	3,400	3,162	(238)
Oxygen	600	1,111	511
Medical/Dental	650	1,050	400
Totals, Physicians and Pharmacy	17,650	18,004	354
Special Services			
Salary, Social Worker	9,798	9,876	78
Consultants	5,750	3,694	(2,056)
Farm Services Allocated	2,700	2,650	(50)
Funeral and Cemetery Expenses	1,000	720	(280)
Clergymen	1,000	840	(160)
Clothing and Supplies for Residents	2,500	3,126	626
Residents Minibus	1,500	393	(1,107)
Totals, Special Services	24,248	21,299	(2,949)
TOTALS, NURSING HOME	<u>\$1,740,676</u>	<u>\$1,801,846</u>	<u>\$ 61,170</u>

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND — JAIL
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Actual Over/ (Under) Budget
Salaries	\$ 96,500	\$ 94,850	\$ (1,650)
Salaries, Female Correctional Officers	44,100	42,159	(1,941)
Employee Uniforms	850	831	(19)
Social Security	8,620	8,372	(248)
Health Insurance	7,000	7,809	809
Retirement	3,200	3,113	(87)
Workmen's Compensation Insurance	6,550	6,370	(180)
Education and Conferences	300	288	(12)
Consultants	500	636	136
Medical Services	2,100	1,994	(106)
M.H. Consulting Services	2,800	2,658	(142)
Supplies	2,500	2,372	(128)
Meals	45,627	55,515	9,888
Prisoner Clothing/Supplies	6,500	7,910	1,410
Medical/Dental	5,500	6,582	1,082
Plant Operation	27,909	32,804	4,895
Repairs and Maintenance	1,300	1,302	2
Liability Insurance, Building	2,067	1,849	(218)
Contingency Account	500	680	180
TOTALS, JAIL	<u><u>\$264,423</u></u>	<u><u>\$278,094</u></u>	<u><u>\$ 13,671</u></u>

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND — FARM
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Actual Over/ (Under) Budget
Salaries	\$ 54,100	\$ 56,423	\$ 2,323
Employee Maintenance	3,500	4,960	1,460
Social Security	3,315	3,339	24
Health Insurance	3,535	3,462	(73)
Retirement	1,580	1,384	(196)
Workmen's Compensation Insurance	3,240	2,823	(417)
Veterinary's Fees	2,800	2,736	(64)
Breeding, Testing, Registration	4,100	4,079	(21)

	Budget	Actual	Actual Over/(Under) Budget
Supplies	3,300	3,670	370
Plant Operation	6,977	8,201	1,224
Advertising and Public Relations	400	379	(21)
Gas, Oil, etc.	6,800	7,363	563
Vehicle Repairs and Maintenance	2,500	1,919	(581)
Seed, Fertilizer, Spray	9,800	11,252	1,452
Feed, Dairy	44,407	49,664	5,257
Bedding and Sawdust	1,500	1,509	9
Feed, Swine	7,000	8,792	1,792
Building Repairs and Maintenance	625	577	(48)
Equipment Repairs and Maintenance	3,670	2,228	(1,442)
Real Estate Tax	3,000	2,416	(584)
Liability Insurance, Building and Equipment	5,011	6,597	1,586
Dike Repairs and Maintenance	600	510	(90)
Contingency Account	1,000	—	(1,000)
TOTALS, FARM	<u>\$172,760</u>	<u>\$184,283</u>	<u>\$ 11,523</u>

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND — CAPITAL OUTLAY
For the Fiscal Year Ended June 30, 1980

	Budget	Actual	Actual Over/ (Under) Budget
General Government			
Commissioners	\$174,532	\$171,532	\$ (3,000)
County Attorney	100	85	(15)
Register of Deeds	2,642	2,642	—
Register of Probate	650	636	(14)
Sheriff's Department	16,190	16,397	207
Court House Maintenance	6,218	6,218	—
Superior Court	2,150	3,370	1,220
Extension Service	500	410	(90)
Totals	<u>202,982</u>	<u>201,290</u>	<u>(1,692)</u>
Nursing Home			
Building Renovations and Equipment	<u>31,447</u>	<u>28,004</u>	<u>(3,443)</u>
Jail			
Building Renovations and Equipment	<u>3,070</u>	<u>3,350</u>	<u>280</u>
Farm			
Equipment	<u>16,789</u>	<u>16,869</u>	<u>80</u>
TOTALS	<u>\$254,288</u>	<u>\$249,513</u>	<u>\$ (4,775)</u>

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
— BUDGET AND ACTUAL —
GENERAL FUND — INTERFUND TRANSFERS
For the Fiscal Year Ended June 30, 1981

	Budget	Actual	Actual Over/ (Under) Budget
Special Revenue Funds			
Grant Accounts	<u>\$ —</u>	<u>\$ 18,835</u>	<u>\$ 18,835</u>
Debt Service			
Interest:			
General Government	60,800	60,800	—
Nursing Home	19,000	18,082	(918)
Principal:			
General Government	100,000	100,000	—
Nursing Home	<u>40,000</u>	<u>40,000</u>	<u>—</u>
Totals	<u>219,800</u>	<u>218,882</u>	<u>(918)</u>
 TOTALS	 <u><u>\$219,800</u></u>	 <u><u>\$237,717</u></u>	 <u><u>\$ 17,917</u></u>

REPORT OF THE GRAFTON COUNTY NURSING HOME

Honorable Board of Commissioners:

The nursing home continued to show full census in the bed care annex, and some empty beds (due to stringent federal and state admission criteria) in the ambulatory section. Once again the facility met all accreditation requirements and we were granted continued certification as an intermediate care nursing home under the Medicaid program.

During the past year, we completely renovated the 34-year-old elevator in the main house; added another 50 pound dryer in the laundry; acoustical-tiled the Activities Room ceiling; created a medical library; and purchased some items such as a hoier lift, etc. In November 1979, we had a steam line break and had to excavate to repair it and install an elevated manhole cover on the storm drain. The front steps of the main house portico were redone to eliminate water seepage into the room below that houses our freezer. Renovation of the kitchen was deleted from the budget by the Executive Committee.

On the 'fun' side, the maintenance department constructed an outdoor barbeque from oil drums and a salad bar from geri chair and other parts. During the nice weather, Wednesday is cook-out day for our residents/patients and they get to eat at picnic tables outdoors for a change.

We became an affiliate to Oxbow High School, providing clinical experience to the students enrolled in their Health Occupations course.

As health care facilities nation-wide, we suffer from a shortage of registered nurses and licensed practical nurses. To provide mandated coverage, we have had to resort to a firm that offers temporary nursing services. While this doesn't create a financial problem for the County, we sense a loss in continuity of patient care. Unless more men and women enter the nursing field (schools are closing due to lack of students) this problem seems insoluble.

The farm did well this past year, with cattle sales reaching a new high and with milk production and other products creating a substantial income. A 'light' warning system was installed on the milk bulk tank. A bunker silo with a 400 ton capacity was installed.

The jail had new electronic locks installed and the toilets modernized. We continue to have the services of Mrs. Barnes to tutor the inmates that are interested in getting their high school equivalency diplomas. We have added an active A.A. Program (The Inside Group). Because of the current philosophy of de-institutionalization we are forced to house people in our jail who belong in the state hospital—creating all sorts of problems for the County.

Throughout the Complex, annual maintenance programs (such as painting; construction of window screens; plumbing; roof repairs, etc.) have been carried out efficiently and economically.

We would seem ungrateful indeed if we did not pay tribute to the members of the clergy and the community for their interest and concern. Naturally, a tremendous vote of thanks goes to the dedicated and loyal staff of the nursing home, farm and jail . . . without them the Complex would cease to function.

We also wish to express our appreciation to your Board and your Office Staff. The continued support and understanding offered by you helps make the job worthwhile.

Respectfully submitted,
William Siegmund, Administrator
Irene Siegmund, Co-Administrator

COUNTY OF GRAFTON, NEW HAMPSHIRE
COST STATEMENT – NURSING HOME
For the Fiscal Year Ended June 30, 1980
(Unaudited)

Supplementary Data

	Amount	Cost Per Patient Day
Administrative	\$ 379,253	\$ 8.02
Dietary	293,736	6.22
Nursing Service	800,967	16.95
Plant	176,562	3.74
Laundry	56,370	1.19
Housekeeping	138,852	2.94
Physicians and Pharmacy	18,004	.38
Special Services	21,299	.45
	<hr/>	<hr/>
TOTAL COSTS	\$1,885,043	\$ 39.89
	<hr/>	<hr/>
Patient Days	47,259	
	<hr/>	

COST STATEMENT – JAIL
For the Fiscal Year Ended June 30, 1980
(Unaudited)

Supplementary Data

	Amount	Cost Per Inmate Day
Salaries	\$ 137,009	\$ 14.26
Employee Uniforms	831	.09
Social Security	8,372	.87
Health Insurance	7,809	.81
Retirement	3,113	.32
Workmen's Compensation Insurance	6,370	.66
Education and Conferences	288	.03
Consultants	3,294	.34
Medical Services	1,994	.21
Supplies	2,372	.25
Meals	55,515	5.78
Prisoner Clothing/Supplies	7,910	.82
Medical/Dental	6,582	.69
Plant Operation	32,804	3.41
Repairs and Maintenance	1,302	.14
Liability Insurance	1,849	.19
Building Improvements/Renovations	1,206	.14
New Equipment	2,144	.22
	<hr/>	<hr/>
TOTAL COSTS	\$ 280,764	\$ 29.23
	<hr/>	<hr/>
Inmate Days	9,606	
	<hr/>	

**INMATES OF GRAFTON COUNTY
HOUSE OF CORRECTION
July 1, 1979 – June 30, 1980**

Name	Crime	Age	Time Served Days
Allen, Douglas R.	False Fire Alarm & Escape	20	27
Riley, Shawn	D.W.I. 2nd Offense	26	34
Prescott, John	Burglary	25	38
Carter, Lawrence Jr.	Criminal Trespass	26	20
Turner, Edward	Burglary	29	53
LaQuerre, Ralph A.	Agg. Fel. Sex. Assault	29	20
Doten, Raymond M.	Burglary-Theft-Arson	20	95
Bruce, Carroll D.	Burglary	31	2
Beveridge, Kirk A.	Escape & Burglary	20	177
Conrad, Gary B.	Burglary	25	14
Tigrett, James R.	Poss. Stolen Property	18	17
Richards, William	Harrassment	41	87
Weathersby, David	Poss. Cont. Drug & Taking w/o Owner's Consent	19	17
Dunham, Mark L.	Burglary	22	4
Moody, Richard H.	Burglary	20	237
Rodiman, Michael E.	Burglary	21	52
Gilman, Thomas L.	Contribution to the Del. of a Minor	31	135
Strout, Gene A.	Burglary	22	3
Miles, Paul	Burglary & Contempt	25	20
Johnson, John	D.W.I. 2nd Offense & Assault	39	172
Jenna, Ted W.	Criminal Trespass	21	5
Jenkins, Collin L.	D.W.I. 2nd Offense	33	20
Ruotolo, Gavin J.	Reckless Operation & Oper. after Susp.	20	13
Allen, Donald P.	Criminal Mischief	22	40
Coffin, Ann M.	Assault	20	96
Allen, Douglas R.	Assault	21	21
Cordes, Augusta	D.W.I. & Bail Jumping	29	20
MacElman, John D.	False Imprisonment	23	20
Moses, Elwin A.	Indecent Exposure & Lewdness	20	36
Linteau, Allen J.	Disorderly Conduct	21	36
Jenna, Ted W.	Theft	21	40
Rainwater, Billy J.	Criminal Threatening	38	55
Tobin, Paul H.	Sexual Assault & Bail Jumping	21	37
Hebert, Gary S.	Probation Violation	17	10
Audette, Philip J.	Operating after Revocation	22	20
Allin, Nathan	D.W.I.	19	5
Conrad, Thomas M.	Burglary	28	20
Clark, Jay M.	Burglary	19	8
Herbert, Brian D.	D.W.I. 2nd Offense	37	7
Webster, Wayne	Criminal Solicitation to commit Theft	22	10
Beland, Steven L.	Violation of Probation	18	113
Neilly, Joan L.	Disorderly Conduct & Resisting Arrest	18	25
Rockeville, Norman	Poss. Controlled Drug	62	4
Brown, Jerry T.	D.W.I. 2nd Offense	22	4
Schuele, Caitlin	D.W.I. 2nd Offense	27	5
Duffy, Danny G.	D.W.I. 2nd Offense	25	7
Becker, Gerald Jr.	Issuing Bad Checks	22	7
Bryant, Regina	UnAuth. use of Propelled Vehicle	26	5
Griffin, Robin	UnAuth. use of Propelled Vehicle	19	5
Hines, Wayne O.	D.W.I. 2nd Offense	46	3
Steele, Rodney A.	Burglary	19	41
Hobart, William T.	Disorderly Conduct	18	11
Woods, Scott H.	Speeding & Oper. w/o License	21	1

Name	Crime	Age	Time Served Days
McCarthy, Edward V.	Assault	35	24
Illsley, Russell D.	Sale of a Cont. Drug	21	39
McBeth, Samuel J.	D.W.I. 2nd Offense	63	6
Mackie, Lawrence	Criminal Mischief	30	65
Allen, Charles E.	Disorderly Conduct	18	20
Raymond, Earl	Simple Assault	51	6
Lord, Mark W.	Criminal Trespass	19	95
Summers, Jason K.	Poss. of Controlled Drug	27	3
Breton, Paul D.	Theft	24	78
Thaxton, Russell R.	Burglary	25	47
Allen, Stephen G.	D.W.I. - Oper. after Revoc. - Reckless Oper.	26	39
Johnson, John	D.W.I. 2nd Offense & Assault	40	35
Steele, Rodney A.	Burglary	19	18
Kruse, Ronald W.	Riot	25	20
Dearborn, Kenneth A.	Criminal Trespass	25	11
White, Franklin D. Jr.	Criminal Trespass	23	11
Hambleton, James	Conduct after an Accident	43	19
Donley, Mark A.	Simple Assault	27	4
Gilman, Kenneth L.	Theft by UnAuth. Taking	24	20
Towle, George A.	Theft by UnAuth. Taking	19	80
Ames, Bradley	Criminal Liability for Conduct of Another	18	107
Macomber, Paul A.	Taking w/o Authority	20	61
Buckley, Walter T.	Taking w/o Authority	20	61
Cairns, Walter C.	Taking w/o Authority	18	8
Parker, Doris M.	Disorderly Conduct	22	20
Lewis, Roy L.	Burglary	24	62
Day, Leslie G.	Burglary	22	114
Dooley, Richard P.	Simple Assault	18	31
Adams, Gary E.	Violation of Probation	19	23
Allen, Donald P.	Resisting Arrest	23	58
Allen, Douglas R.	Resisting Arrest & Criminal Trespass	21	130
Bottomley, William	Criminal Trespass	21	20
Broome, Wilber B. Jr.	Bench Warrant	22	2
French, Ernest G.	Contempt of Court	24	7
Russin, Timothy A.	Theft	18	119
Gellner, Gary	Theft	20	7
Bottomley, William M.	Taking w/o Authority	21	58
Trench, Joseph	D.W.I.	24	20
Clark, Andrew L.	Willful Concealment	21	1
Spaulding, David J.	Willful Concealment	20	1
Kelly, Michael J.	Theft by UnAuth. Taking	26	7
Frechette, Robert E.	Assault - Disorderly Conduct - Crim. Mischief	37	13
Swett, John F.	Theft by UnAuth. Taking	19	15
Allen, Stephen G.	Speeding - Defective Equip. - O.A.R.	26	95
Tobin, Paul H.	Disorderly Conduct	21	24
Kinne, James E.	Violation of Probation	43	53
Conkey, Raymond E.	Theft by Deception	36	40
Adams, Gary E.	Theft by UnAuth. Taking	20	81
Pepin, Guy P.	Theft	22	5
Ames, Bradley	Criminal Threatening & Disorderly Conduct	18	16
Farnsworth, Henry III	Riot & Sale of Cont. Drug	25	71
Cross, Steven E.	Forgery	23	81
Hamel, Thomas J.	Disorderly Conduct	19	4
Cronin, James F.	Disorderly Conduct	21	7
Perron, Ronald E.	Riot	23	20
Hunt, Floyd C.	Disorderly Conduct	55	19
Bailey, Everett L.	Theft	28	3
Gillery, Earl	Theft	25	3

Name	Crime	Age	71
			Time Served Days
Stanley, Jerry O.	Criminal Threatening	20	59
Grose, David S.	Theft by UnAuth. Taking	17	20
Perkins, Sandra M.	Theft	27	40
Noyes, Clyde	Criminal Trespass	23	46
Seace, Merle L.	Procuring Alcohol for Minors	24	2
Marquay, Scott A.	Bail Jumping	23	42
Bishop, Clayton B.	Sale of Cont. Drug - Poss. Cont. Drug	24	40
Peters, Franklin E.	Criminal Mischief	19	10
Gryder, Joseph A.	Criminal Trespass	35	5
Moody, Theodore N. Jr.	Disorderly Conduct & Criminal Mischief	27	18
Swift, Kent	Sale of Cont. Drug	19	11
Blackburn, Michael W.	Sale of Cont. Drug (2 Cts)	20	8
Wyman, Randall L.	Riot	21	2

Note: Time served figures are for the fiscal year only; not actual length of sentence for some inmates.

House of Correction		
Total Inmate Days	4504	
Total Number of Inmates	125	
Jail		
Total Inmate Days	5220	
Total Number of Inmates	413	

**GRAFTON COUNTY
IN ACCOUNT WITH THE
CLERK OF SUPERIOR COURT
For the Year Ending June 30, 1980**

Allowance for Clerk of Superior Court	\$ 32,946.57	
Clerical Expenses in Office	45,368.00	
Bailiff Expense	9,150.00	
Miscellaneous Cash Disbursements	None	
TOTAL CHARGES		\$ 87,464.57
Income from Fees:		
Naturalization	\$ 75.00	
Transfers to the Supreme Court	100.00	
Entry Fees	12,886.00	
Passport Fees	544.00	
All Other Fees	9,695.92	
TOTAL FEES		\$ 23,300.92
Fines, Costs, Bail Forfeitures	\$ 19,014.75	
Miscellaneous County Credits	4,590.31	
TOTAL CREDITS		\$ 46,905.98
Payment by County Orders to Clerk for Excess Charges		\$ 42,009.79
Payment by Checks of Clerk to County for Excess Credits		\$ 1,451.20

Respectfully submitted,
Paul A. Gruber, Clerk

**COUNTY OF GRAFTON, NEW HAMPSHIRE
SUPERIOR COURT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
For the Fiscal Year Ended June 30, 1980**

Cash Balance, July 1, 1979		\$ 16,761
Receipts		
Bail Posted and Transfers	\$ 13,451	
Special Fund Guardian Appointments	3,465	
Fees	23,301	
Fines	19,015	
Miscellaneous	3,139	
Commissioner's Office	42,510	
Total Receipts		<u>104,881</u>
Total Receipts and Balance		\$121,642
Disbursements		
Clerk Hire, Clerical and Bailiff Expenses	87,965	
Bail Posted Returned, Transcripts and Entry Fees	18,442	
Total Disbursements		<u>106,407</u>
Cash Balance, June 30, 1980		<u><u>\$ 15,235</u></u>

REPORT OF THE GRAFTON COUNTY ATTORNEY

July 1, 1979 — June 30, 1980

TO THE COMMISSIONERS AND CITIZENS OF GRAFTON COUNTY:

As in past years, the majority of your County Attorney's time has been involved with criminal matters, both at the District Court and the Superior Court levels. Cases involving motor vehicle violations continue to increase. In addition, this office has been available to advise and assist the County Commissioners, the Superintendent of the County Home complex and correctional facility, the Sheriff's Department, the State Police out of Troop F at Twin Mountain, all of the police departments and all of the citizens of this County.

Within the past few months, your County Attorney was requested by some citizens of Bristol to conduct an investigation of their police department to determine if adequate coverage was being provided within the town. This report has been completed and as a result, I have reiterated my long-standing policy of being available to assist the local police departments in the prosecution of their cases as long as it does not interfere with my involvement in criminal cases at the Superior Court level. Your County Attorney is particularly interested in being involved at the District Court and Juvenile Court level in cases where the police are dealing with serious felony matters and habitual offenders. However, if time has permitted, I have gone to assist on any case upon request.

My priorities in the Superior Court continue to be to try a case rather than negotiate a plea bargain, if justice will better be served, to confer with the law enforcement officer involved before disposing of a case other than by way of a trial, to insist on restitution in all cases where there have been damages to persons or property and to be aware of those repeat offenders who come before the Court and thereby treat them accordingly. Although the Probation Department interviews all victims of crimes, the door to the County Attorney's Office is always open for further discussion with the victims and their families. Your County Attorney also attempts to learn more about the defendant in each case by reviewing the Probation Reports and conferring with the arresting officer.

All of the above take time, and as a result, coupled with an increased crime rate, we have a backlog of cases that require trials in the Superior Court. We have requested that more time be allotted to this office on the trial docket and this has been accomplished. However, the Attorney General's Office has had one top priority case within the past year and will have two more coming up shortly that has and will take some of this office's Court time.

As a result of *The State of New Hampshire v. Robert J. Hastings*, a case that was decided by our State Supreme Court on June 18, 1980, we will now have the Grand Jury meet in this County approximately every sixty days. In the past, the Grand Jury would meet twice a year. We are still faced with the fact that each defendant is guaranteed a speedy trial by the State and Federal Constitutions and in the future this is going to require some effort for full compliance.

During this past fiscal year, we have managed to keep our budget at a low level, as promised, and yet this has not decreased the effectiveness of the office. A large budget does not insure a decrease in crime and, in fact, there is no direct correlation between the two.

Your County Attorney has had a good year in the office and in Court and is particularly pleased with the cooperation given by all of the law enforcement people within the entire County. I want to thank them for their help and also want to thank my secretary, Barbara Davidson, for her dedication and the fine work that she does in the office.

Respectfully submitted,
John B. Eames
Grafton County Attorney

REPORT OF THE GRAFTON COUNTY SHERIFF'S DEPARTMENT

To the Honorable County Commissioners, County Delegation, and citizens of Grafton County:

As Sheriff of Grafton County, I respectfully submit the following report of the activities of the Sheriff's Dept. for calendar year 1979. An itemized list of those activities accompany this report.

Crime in New Hampshire showed a major increase of 15.7%, as compared to 1978, and the increase in Grafton County was similar.

Although the Sheriff's Dept. showed a substantial drop in burglaries and thefts during 1979, our total case load was at an all time high. In addition to a murder investigation, and a substantial increase in drug cases, the department handled a variety of lesser crimes, from child abuse to illegal grave digging.

Records for the first 6 months of 1980 show a continuing increase in case load, and a 30% increase in prisoner transports compared to 1979. Unless additional manpower is provided, we will continue to show a decrease in efficiency, reduced case follow-up, and elimination of some services.

One area of reduction is the transportation of prisoners. Except for court sentenced prisoners, we are not required to transport. Eliminating this service, however, will place a serious burden on the local departments. Some transports, such as those to the Youth Development Center, can be all day affairs.

The Sheriff's Dept. has four principal responsibilities: (1) Officers of the Superior Court—provides bailiffs, security, and transportation of prisoners; (2) Civil—serve writs, processes, and papers of all types, collect monies on court judgments, and conduct sheriff sales; (3) Criminal—investigate alone, or in cooperation with other agencies, violations of law committed within the County; (4) Communications—provides county wide communications and information services, and coordinates the response of state, county and local police agencies, to crimes and emergencies within the County.

There are fourteen (14) full time employees of the Sheriff's Dept. In addition to the Sheriff, there are six (6) deputies. There are (5) dispatchers, and two (2) secretaries. In addition, part time help is called upon when needed. (A dispatcher, and a matron-bailiff, etc.)

Our Sheriff's Department auxiliary has gone through a reorganization, has acquired several new members, and all personnel are now required to be state certified, and attend State Police Standards & Training courses. They perform many hours of valuable services each year to the County, including search and rescue, security and assistance at parades and special functions, and special details as directed.

We continued our agreement with the White Mt. Forest, to provide, during specific days during the summer, 2 mobile patrols of Federal Campgrounds, and a walking patrol of certain mountain trails. Off duty personnel are used, and the County is compensated by the White Mt. Forest.

A permanent dispatching agreement was entered into with the Twin State Fire Mutual Aid system, which provides for 24-hour-a-day radio dispatching service, in return for a yearly fee to the County.

I would like to take this opportunity to thank all law enforcement agencies, State and local, for their continued excellent cooperation and assistance during the past year.

Respectfully submitted,
Herbert W. Ash

CRIMINAL ACTIVITY FOR CALENDAR YEAR 1979

This department handled a total of 308 cases in 1979, compared to 301 in 1978.

1978	1979	Major Criminal Activity
0	1	Murder
0	1	Rape
1	1	Aggravated assault
0	1	Simple assault
1	0	Robbery
1	1	Arson
50	17	Burglary
31	11	Larceny-theft
3	3	Forgery
116	91	Fraud/bad check
1	9	Drug cases
2	7	Vandalism
47	59	Non support
11	18	Violation probation
*	10	Superior court indictments (capiases)
*	45	Other warrants (small claims, defaults, etc.)

*Not separately tabulated in previous years.

		Other Activity
3	5	Motor vehicle accidents investigated
2	3	Untimely deaths
662	650	Total prisoner transports, of which:
56	53	Youth Develop. Center
25	28	State Hospital
4	10	State Prison
81	72	Adult arrests for Sheriff's Dept. cases
5	1	Juvenile arrests
29	20	Arrests for others
12	8	Extraditions (prisoners brought back from other states)
242	253	Assists to other agencies (back-up, alarms, traffic control, etc.)
1560	1931	Civil Processes Served
		Communications Center
254,218	270,147	Radio transmissions (electronic counter)
105,971	107,400	Radio messages logged
17,409	17,226	Incoming phone calls
6,263	6,136	Outgoing phone calls
23,672	23,362	Total phone calls (in & out)
3,663	3,661	Requests for motor vehicle listings
1,561	1,730	Requests for stolen or wanted checks
17	24	Wanted or stolen "Hits"
3*	21	Mutual aid fires dispatched

*Fire dispatching begun in November 1978

REPORT OF GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE

To: The County Commissioners, County Delegation, and the residents of Grafton County.

We have continued throughout the past year to serve the needs of the folks in Grafton County to the best of our ability. We have again been able to extend our knowledge and assistance in areas of Agriculture, Forestry, 4-H Youth Development and Home Economics through effective use of Specialist assistance supplied by the University of New Hampshire. Laboratory and other facilities of the University are always available when a problem is too intensive to be handled at the local level.

Extension remains as a rather unique agency in that support comes from Federal, State and County sources. Although Extension Educators (agents) are employees of the University of New Hampshire, they receive salary and support funds from the three levels of government. There is no direct charge for our assistance, however we inform our clients that when they pay their Federal Income Tax, their property tax and other State taxes they are paying for services rendered—we do not lead them to believe our help is free.

There is a high degree of local control of programming and direction of efforts of the professional staff rendered by the Grafton County Extension Advisory Council. The members of that Council as of August 1, 1980 are as follows: Mrs. Marjorie Lane, No. Haverhill; Mr. Lloyd Cate, Warren; Mr. David Keith, N. Haverhill; Mrs. Mary Ingalls, No. Haverhill; Mrs. Esther Christy, W. Canaan; Mrs. Sylvia Wheeler, Woodsville; Mr. George Tyler, Monroe; Mr. Richard Dearborn, Plymouth; Mr. John French, Plymouth; Mr. Howard Patch, Lebanon; Mr. A. Paul Stimson, Lisbon; Mr. Donald Miller, Jr., No. Haverhill; Mr. George Cate, Lisbon, is our County Delegation representative.

If at any time anyone feels that they are unhappy with our efforts they should contact any of the above Council members and let their thoughts be known.

The current staff as of this writing is as follows: Glenn F. Rogers, County Agricultural Agent; Keven B. Kennedy, Area Dairy Agent serving Grafton and Coos Counties; Edwina P. Stewart, Extension Home Economist; Eleanor H. Feist, Extension Home Economist; Richard F. Fabrizio, 4-H Youth Development Agent; Marjorie Goodson 4-H Youth Development Agent; Leslie B. Sargent, Grafton County Forester; Kenneth Sutherland, Jr., Assistant County Forester; Kevin Doran, ACP & FIP Forester serving Grafton and Coos Counties.

If you call or visit our office you will be greeted by either Mrs. Donna Mitton or Mrs. Hazel Ames, our secretaries.

It should be noted that effective August 25, 1980 we will have an Energy Extension Agent assigned to this office. The successful candidate was Mr. Jonathan Osgood of Franconia. His responsibilities will be in working primarily with homeowners in energy related problems in Littleton, Plymouth and Lebanon communities. We anticipate a very effective program.

Remember your Extension staff is available to assist you with a wide range of subjects. Please feel free at any time to contact your Grafton County Extension Office at the County Court and Office Bldg., N.H. Rte. 10, North Haverhill, phone 787-6944, mailing address: P.O. Box 191, Woodsville, N.H. 03785.

Respectfully submitted,
Leslie B. Sargent
Grafton County Coordinator

GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE
SUMMARY OF EXPENDITURES
For the Fiscal Year Ended June 30, 1980

	Total	Agriculture	Home Economist	4-H Youth Development	Forestry	Other
Salaries						
Agents	\$37,000.00	\$ 5,852.00	\$ 8,844.00	\$ 9,564.00	\$12,740.00	
Clerical	22,355.00	5,589.00	5,589.00	5,588.00	5,589.00	
Work Study	1,300.00			1,300.00		
Travel						
Agents	14,357.00	2,789.03	4,869.92	4,801.16	1,893.89	
Other	379.00					379.00
Other Expenses						
Social Security	1,372.00	343.00	343.00	343.00	343.00	
Health Insurance	1,330.00	332.00	333.00	332.00	333.00	
Retirement	658.00	164.00	164.00	165.00	165.00	
Workmens Compensation Insurance	69.00	17.00	17.00	17.00	18.00	
Printing, Binding, Books	68.00	17.00	17.00	17.00	17.00	
Office Supplies	2,199.00	549.00	550.00	550.00	550.00	
Dues & Subscriptions	155.00	38.00	38.00	39.00	40.00	
Postage	288.00	72.00	72.00	72.00	72.00	
Other Supplies	1,152.00	288.00	288.00	288.00	288.00	
Telephone	4,648.00	1,162.00	1,162.00	1,162.00	1,162.00	
Equipment Repairs & Maintenance	665.00	166.00	166.00	166.00	167.00	
Rental	348.00	87.00	87.00	87.00	87.00	
Liability Insurance	74.00	18.00	18.00	19.00	19.00	
New Equipment	410.00	102.00	102.00	103.00	103.00	
Advertising & Public Relations	160.00	40.00	40.00	40.00	40.00	
Totals	\$88,987.00	\$17,625.03	\$22,699.92	\$24,653.16	\$23,626.89	\$ 379.00

GRAFTON COUNTY CHAPLAIN'S REPORT For Fiscal Year 1980

May 25, 1980

To the Commissioners of Grafton County:

As Protestant Chaplain, my three main duties have been: to share in the conducting of worship services with area pastors, to lead Bible study on Thursday mornings, and to visit residents and patients. I take some of the residents to church with me on my way to North Haverhill on Sunday mornings.

I would like to thank Mr. and Mrs. Siegmund and the rest of the staff for the generous help they have given me. I would also like to thank the residents and patients for the warmth with which they have received my ministry and made it quite a joy.

Sincerely yours in Christ,
Rev. Huntley Halvorson
Protestant Chaplain

GRAFTON COUNTY PHYSICIAN'S REPORT For Fiscal Year 1980

September 8, 1980

To the Commissioners and Citizens of Grafton County:

The past year, our first as physicians at the Grafton County Nursing Home, has been spent in acquainting ourselves with the residents and patients, as individuals with individual problems and needs, as well as in taking care of their physical ailments.

We have been impressed by the breadth and quality of service that is available to our patients at the Grafton County Nursing Home. We have observed the ingenuity and flexibility of the nursing staff as they have applied their professional knowledge to meet the individual needs of our patients.

We find it a particular challenge to adapt the knowledge that we have gained over more than 35 years of experience to the care for these people and make them feel that we understand their problems and will do all possible to help them.

The challenges to us within the Grafton County Complex are varied, and the requirements of the bureaucracy in record keeping are taxing, but said to be necessary for assurance of "quality care." Our hope and pledge is for a continuing improvement of that care, in spite of the bureaucracy.

Harry M. Rowe, M.D.
Elisabeth M. Berry, M.D.

